

# MINUTES TO AGENDA MEETING OF MARCH 12, 2019

---

The Agenda Meeting of the Borough of Baldwin Council was called to order by President Edward Moeller at 7:00 p.m. on Tuesday, March 12, 2019

After the invocation the Pledge of Allegiance to the Flag by Mrs. Conley, the following Council answered to roll call:

Mr. Michael Stelmasczyk  
Mr. John Egger  
Mr. Francis Scott  
Mr. James Behers-absent  
Mr. Chad Hurka  
Mrs. Marianne Conley- Vice-President  
Mr. Edward Moeller-President  
Mr. David Depretis-Mayor  
Mr. Jason Stanton- Engineer  
Mr. Stanley Lederman- Solicitor  
Mr. Michael Lederman- Solicitor  
Mrs. Diana Behers- Treasurer-absent  
Mr. Robert Firek- Borough Manager

## AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Moeller asked the audience if they would like to address Council on anything that is on the Agenda stating issues concerning the Borough.

## ENGINEER'S REPORT

Mr. Jason Stanton submitted his monthly report from March 7, 2019 summarizing activity from the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

### Pleasant Hills Authority update:

- The PHA Master Meter No. 2 Regional Wastewater Service Agreement was discussed with Mr. Stanton explained the flow contributions between Baldwin and Pleasant Hills. Included in this agreement is a reference for flow meter No. 2. PHA has requested in the next year or so, that both municipalities will need to provide an agreement of the distribution of flows on this monitor.

### LR-30 Project:

- The contractor is working on the last remaining 50 ft. of mainline to be installed with lateral work still being completed. A Job Progress Meeting is scheduled for March 14, 2019.

### Streets Run and Becks Run:

- The DEP issued a letter to 3RWW and advised that PaDEP is amendable to extending the Interim Corrective Action plan (CAP) until June 30, 2019 provided the municipalities issue a letter requesting an extension and include any additional corrective measures planned for FY 2019. The DEP anticipates the DEP Draft Consent to be done before June 30, 2019.

# MINUTES TO AGENDA MEETING OF MARCH 12, 2019

---

- The AD-HOC committee met on February 27, 2019 to review the Transfer Agreement in advance of the 3RWW Solicitor's meeting held on March 6, 2019.
- Mr. Firek attending a coordination Meeting with ALCOSAN on February 21, 2019 with the Managers and DPW to discuss flow isolation measurements to be conducted by ALCOSAN in the Streets Run Watershed.

## Public Works Items:

- **CD Year 44- Borough Building ADA Improvements:** LSSE is recommending Final Payment for the completion of this work to the contractor in the amount of \$16,700 as noted in their letter dated March 5, 2019. A motion by the Borough Council to approve this request is required prior to payment by SHACOG. No payments are to be made by the Borough as this project is 100% funded by the CDBG Grant.

## Developments:

- 5401/5403 Clairton Blvd- A pre-application meeting took place on March 7, 2019 with the land owners to identify expectations for the development.

Mr. Moeller asked if there were any questions for the Engineer. None were asked.

## SOLICITOR'S REPORT

Mr. Stanley Lederman explained a meeting was held at the borough to discuss ALCOSAN buying the multimunicipal trunk line.

- He attended a recent solicitor's meeting and shared concerns over the ALCOSAN Agreement with several solicitors of participating municipalities. Mr. Stanton, who prepared a detailed critique of this agreement, will be included in a meeting of all solicitors of the municipalities to discuss the details of the agreement. They can then form together into a larger group that could possibly affect more change.
- Emily Moldovan, the Borough Community Development Manager discussed with Mr. Lederman about the dumping currently being done by Facciano Construction.
- On April 2, 2019 a hearing is scheduled with the Board of Viewers concerning the awards made on the sewer project.
- Comer St. was viewed by Mr. Lederman and this will be discussed in executive session.

The remaining items will be for executive session.

Mr. Moeller asked if there were any questions for the Solicitor. None were asked.

## MAYOR'S REPORT

Mayor Depretis will give his report at the next meeting. He asked Chief Tony Cortazzo to provide his report to council. The Chief asked council the following:

- The Chief would like to request that Council hire officers to replace the recent retirees. The Civil Service will be presenting council with a certified list of qualified candidates by the end of the week. He asked if council would consider taking action next week at the Regular Meeting.
- The Chief next explained the eligibility list has currently four candidates. He would like to have three of these candidates replaced to exhaust this current list. If asked, he can begin to prepare background books if council is interesting in moving forward.

# MINUTES TO AGENDA MEETING OF MARCH 12, 2019

---

- Ann Scott of the Civil Service sent Mr. Firek a letter explaining that the Civil Service can conduct our own entry level examination test as soon as May of this year. The Chief would like to request if council would also have Civil Service advertise for this exam.
- Additionally, the Chief requests council to ask Civil Service to conduct a Sergeants examination in September of this year and authorize the advertising of the exam.
- The last is to ask council for a change in the management structure of the police department. The Chief explained the current structure and how it requires the need for change. Therefore, he asks council for their consideration for a Deputy Chief of Police, a non-union, non-civil service position similar to that of the Chief. He can provide council with the cost estimate showing it's a cost-neutral idea.

Council asked for more information on the Deputy Chief position. The Chief said he will prepare a document in the next few days and provide this to Mr. Firek.

Mr. Moeller asked if there were any questions for the Mayor. None were asked.

## ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review. There are a few items he would like to discuss with Council:

- The 902 Grant Award for recycling trash cans of \$264,681.00 with the Borough required to provide a match amount of \$29,409 and also providing an additional \$4,064.00 for educational materials. Mr. Firek explained more details of the grant, including size, distribution and delivery.
- Personnel updates: a retirement letter was received by an officer who will retire March 24, 2019.
- Public Works position- this will be discussed in executive session
- Boards and Commissions- this list shows a few vacancies that need filled/reappointed. The list was explained to council with one specific position on the Civil Service Commission with a term expired in April of 2018. This person was reappointed; however, no records have been found to validate the new term. Mr. Lederman explained a motion to reappoint this position will be retroactive to the date of reappointment. Vacancies on this list will be advertised.
  - The Board of Appeals was discussed and if a situation arose, the Code Enforcement Officer would be able to educate the board.
- The Public Works Labor negotiations contract is approved with one administrative item required being the Pension Amendment. This will be advertised for the next meeting following with a motion from council for approval.
- Banner Community Designation- This award was provided to the Borough as a Distinguished Municipality through the Allegheny League of Municipalities.
- Elm Leaf Park Phase II- The plans are still being finalized looking for approval at the next meeting for council's approval to advertise.
- Elm Leaf Park Phase III- Mr. Firek will be asking for a motion to adopt another DCNR Grant for this next phase of Elm Leaf Park. This will come in the form of a resolution.
- False Fire Alarms- will be discussed at the Emergency Management Meeting on March 13, 2019.
- Center St. Parking- a detailed traffic report was provided for council's recommendation to curtail parking on both sides of the street.
- The Baldwin Library –invitation only for this event to make the opening more private.
- The Academy update- a front parcel is located in Baldwin and part in the City of Pittsburgh. Hauling is being done and in question, however as the work being done is in the City of Pittsburgh and not in the Borough, the Borough has no enforcement ability.
- The Pool Management Contract- Mr. Firek has found a new management company to take over for the expired contract of Jeff Ellis Management. American Pool came in as a lower bid by

# MINUTES TO AGENDA MEETING OF MARCH 12, 2019

---

\$10,000 over the previous management company and a motion would be needed at the next meeting for approval for a one-year term with the option to extend that term for up to 2 additional years.

- Fee schedule changes- Elm Leaf Park pavilion fee changes by resolution at the next meeting.
- Zoning Hearing Board Solicitor- a motion would need to be made at the next meeting to continue using Ashely Sweeney Wagner who changed firms to Tucker Arensberg.
- A religious event form has been received by the Borough and it did not meet the required amount of time of notice. Reason being, the event is a funeral event. If the event is other than a funeral, council is asking for notification to review.

Mr. Stelmasczyk asked about if anyone needs to be certified on the Civil Service Commission to administer this test. The Chief would look into that.

Mr. Moeller asked if there were any questions for Mr. Firek. Mr. Egger asked about the Planning Commission. They would like to have a few alternates on this commission. This can be advertised along with the Shade Tree vacancy.

## FINANCE

Mr. Hurka explained that Council should have received the Monthly Financial Reports. There are a few things he would like to discuss tonight with Council:

- Mr. Hurka discussed the Revenue and Expenditures report from last month and the year-end Budget report that has not been finalized.

Mr. Moeller asked if there were any questions for Mr. Hurka, none were asked.

## PUBLIC WORKS

Mr. Scott reviewed his monthly report with Council reviewing the current workings of the Public Works:

- The report will show a detail listing of all the seasonal items they are working on including the fully stocked salt supplies and pothole patching

Mr. Firek provided the Director of Municipal Services monthly report for Council:

- The 2018 Road Program under contract with A. Liberoni, Inc. has completed all work on the roads for both contracts except what is listed under Mr. Firek's report. They will be asking for a reduction in their current retainage of \$ 33,000 for one contract and it can be reduced to \$15,000 at the next meeting.
- The 2019 Roads- Mr. Firek has prepared a preliminary list and Opinion of Probable Cost. In addition, the current roads that have been disturbed this year under the Gardenville sanitary sewer project (LR-30) will be added to the 2019 list. Mr. Firek discussed the top three roads that are at the top of the list to be completed.

Mr. Stelmasczyk asked about a weight limit on Cathell Road, however Mr. Firek said you change the structure of the road once it is paved.

Mr. Moeller asked if anyone had any questions or items for Mr. Scott or Mr. Firek. No questions were asked.

# MINUTES TO AGENDA MEETING OF MARCH 12, 2019

---

## PARKS AND RECREATION

Mr. Stelmasczyk said he will discuss the February Blanket list that he will review at the Regular meeting.

Mr. Moeller asked if anyone had any questions for Mr. Stelmasczyk report. No questions were asked.

## ZONING AND PLANNING

Mr. Egger explained he will provide his report at the next meeting.

Mr. Moeller asked if anyone had any questions from Mr. Egger's report. No questions were asked.

## PUBLIC SAFETY

Mr. Behers provided updates for Council on the monthly safety reports:

- BEMS had 820 calls with an average response time of 6.7 minutes
- SBVFC had 22 incidents and an average response time of 8.6 minutes
- OPTION had 38 incidents and an average response time of 8.4 minutes
- Baldwin #105 had 36 incidents and an average response time of 5.2 minutes

Mr. Moeller asked if anyone had any questions for Mr. Behers. No questions were asked.

## PERSONNEL

Mrs. Conley does not have anything to report except that they have done interviews for the Borough Manager and will continue this discussion in executive session.

Mr. Moeller asked if anyone had any questions for Mrs. Conley. No questions were asked.

**NEW BUSINESS-** No new business from the council.

**AUDIENCE AGENDA** –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

No one approached council.

**M-1** *Mrs. Conley made the motion to go into executive session; second by Mr. Egger. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager