

REGULAR MEETING MINUTES OF APRIL 20, 2021

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, April 20, 2021.

The invocation was done by Mayor Depretis and the following Council and staff answered to roll call:

Mr. Chad Hurka
Mrs. Denise Maiden
Mr. Francis Scott
Mrs. Patty Boyer
Mr. James Behers
Mr. John Egger, Vice-President
Mrs. Marianne Conley, President
Mr. David Depretis, Mayor
Mr. Jason Stanton, Engineer
Mrs. Ashley Wagner, Solicitor
Chief Tony Cortazzo
Mr. Robert Firek, Borough Manager

APPROVAL OF MEETING MINUTES

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Scott made a motion to approve the Agenda Meeting Minutes of March 9, 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

M-2 *Mr. Scott made a motion to approve the Regular Meeting Minutes of March 16, 2021; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. If so, they should come forward and state their name and address for the record. No one asked to speak.

ENGINEER'S REPORT

Mr. Stanton previously submitted the Monthly Engineers Report to Council at the Agenda meeting and had summarized the activity for the month.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

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SOLICITOR'S REPORT

Mrs. Wagner provided her report to Council at the last meeting.

Mrs. Conley asked if anyone had any questions for Mrs. Wagner. None were asked.

MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity Report for March 2021:

Calls to Police from 911:	893
Fees Collected for <i>March 2021</i> :	\$4,928.00

Mayor Depretis recapped that he swore in 3 police officers, and they started Monday, April 19, 2021.

Chief Cortazzo added that signs for the upcoming primary election were stolen and there are limited leads but they are investigating.

Mrs. Conley asked if there were any questions on the Mayor's report. None were asked.

ADMINISTRATION

Mr. Firek reviewed his monthly report with Council at last week's meeting.

Mr. Firek followed up on the communication tower's missing flag in South Baldwin and the owners of the tower indicated it should be replaced within a month.

Mr. Firek addressed the stop sign requests at the intersections of Olympic and 3 connecting streets Blossom, Holiday and Becky. There are no stop controls on either of those roads at their termination with Olympic. In the next couple of days Public Works will be placing stop signs on all 3 streets where they intersect with Olympic Drive.

Mr. Firek had the following motions tonight for Council's consideration:

M-3 *Mr. Scott made a Motion to adopt Resolution No. 2021-04-04 adopting the Allegheny County 2020 Hazard Mitigation plan; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

M-4 *Mrs. Maiden made a Motion to Authorize the Manager to send Pleasant Hills Authority a concurrence letter for the one-time cost of \$1,731.00 and a recurring annual cost of \$1,292.00 for IT/ SCADA upgrades for the EQ Basin*

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per the O&M agreement with PHA; second by Mr. Hurka. Upon vote, motion passed.

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka provided the Monthly Revenue and Expenditure Reports to Council the previous week. Mr. Hurka asked Council to consider the following motions:

M-5 *Mr. Hurka made a motion to accept the Treasurer's Report for March 2021; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

M-6 *Mr. Hurka made a Motion to Ratify Bills in the Amount of \$1,447,590.85 and approve bills in the amount of \$416,585.25 for a total of \$1,864,176.10; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer provided her report of the current activities for Public Works listed on the monthly report provided to Council.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

PARKS AND RECREATION

Mrs. Maiden asked Council for the following motion:

M-7 *Mrs. Maiden asked for the approval of the April 2021 Blanket Approval list; second by Mr. Egger. Upon vote, motion passed.*

Monthly Library Report included a formal thank you to Public Works department for construction of the outdoor story walk and the vacancy on the Library Board should be addressed by next month.

Mrs. Maiden requested the use of an oversized flag to hang from a ladder truck on Churchview for the start of the Baldwin Mile on Community Day.

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Mrs. Maiden discussed the Farmer's Market. When she sends out applications it would be best if she explained the involvement and excitement from Borough residents, the possibility of snap benefits, logos on the wooden nickel, and machine to house the snap payments. It was decided to hold off on the logo and ask for a program representative to work the machine due to potential liabilities with personal information.

Mrs. Maiden requested the approval of a sound manager before the next agenda meeting and Mr. Firek agreed to discuss options in house and have council provide a conditional approval in the meantime.

Mrs. Conley asked if there were any questions for Mrs. Maiden. None were asked.

ZONING & PLANNING

Mr. Egger provided his Monthly report to Council.

The Planning Commission did not have an April meeting.

The Zoning Hearing Board did not have an April meeting.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers read the following Activity Report at the Agenda meeting but had no report from VFC Baldwin #105.

Assistant Chief McCaffery announced they had a public event at AHN Jefferson for "Donate a Life Month."

Mr. Connell gave a joint fire report for March 2021:

Calls/ incidents: 95
Hours spent on Fire calls: 127.49
Hours spent training: 400

Mrs. Conley asked if anyone had any questions. None were asked.

PERSONNEL

M-8 *Mr. Scott made the motion to advertise for 4 part-time Summer Employment Positions for Public Works; Second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. There were none.

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AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

There were no participants for the audience agenda.

NEW BUSINESS

Mrs. Conley asked if anyone had any items under new business.

Mr. Firek discussed the use of a Compliance Engine Tracking System for the Borough to monitor all commercial business Fire systems. This system would require a \$15.00 fee and a letter sent to businesses 40 days prior to a required service inspection. This is a third-party agency and with no cost to the Borough. Our Code Enforcement Officers would monitor this system. Further discussion would be had at the May Agenda Meeting on this subject.

M-9 *Mr. Scott made the motion to adjourn; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager