

AGENDA MEETING MINUTES OF JULY 13, 2021

The Agenda meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, July 13, 2021.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mr. Chad Hurka- via phone

Mrs. Denise Maiden

Mr. Francis Scott

Mrs. Patty Boyer

Mr. James Behers

Mr. John Egger - Vice-President

Mrs. Marianne Conley - President

Mr. David Depretis - Mayor

Mr. Jason Stanton – Engineer

Mrs. Ashley Wagner – Solicitor

Chief Tony Cortazzo

Mr. Robert T. Firek - Borough Manager – absent

Mr. Randy Lubin- Municipal Services Manager in for Mr. Firek

AUDIENCE AGENDA: Agenda Items only – Only 5 MINUTES PER

SPEAKER OR GROUP: There were none.

ENGINEER’S REPORT

Mr. Stanton reviewed the monthly report dated July 3, 2021 summarizing activity since the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

Sanitary Sewer System (Lick Run):

- Nothing new to report.

Sanitary Sewer System (Streets Run):

- Mr. Firek will be placing on Council’s agenda in August, a request from ALCOSAN for the municipalities to adopt amended Pre-Treatment standards in accordance with federal EPA requirements.

Phase 2 COA:

- The language has been finalized and the orders will be issued by the DEP and the Health Department in the next few days. It’s a longer-term Consent Order and the Streets Run/ Glass Run Improvements Projects are geared toward source flow reduction and compliance with this order.

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MS4 PRP Stormwater Project:

- Supplemental Funding by CFA Watershed Restoration and Protection Grant Program and the PaDEP Growing Greener Grant was sought by the Stormwater Authority and approved by a Resolution at the Stormwater Authority Meeting held in May. The application was filed with the DEP on June 24, 2021 for grant funding targeted at the Cathell retrofit project.

2021 Road and Storm Sewer Improvement Programs:

- Contracts have been implemented and a Pre-construction Meeting was held and notices to proceed issued. Mr. Lubin will provide additional information in his report.

2021 Municipal Building Improvements:

- Bid opening was held on June 3, 2021 with all Prime Contract bids all over budget. LSSE held a conference call with the project architect, Manager and Police Chief June 23, 2021. Recommendation to Council is to reject all four bids received and re-bid in the fourth quarter of 2021.

CDBG Year 47 Demolition Contract:

- The Borough received Federal Grant funding through SHACOG for the demolition of three properties. The Borough issued the notice of participation to SHACOG. Once clearances are obtained and submitted to the SHACOG/County, LSSE will prepare the technical specifications for SHACOG bidding purposes.

Developments/Planning Related Items:

- **Paynter Elementary School** - A updated letter was issued on June 21, 2021 with only 1 remaining item. The outstanding item is the Wall Design and this is to be submitted before the Borough can provide the grading permit.
- **Kubrick Plan** – Located on Joseph Street (near unopened John Street) – Two-lot subdivision was received on June 1, 2021. LSSE review letter dated June 14, 2021 was issued. Only outstanding item was the PaDEP Sewage Facilities Planning Module and this was given to the Planning Commission for review last night.
- **McClosky Grading Permit (81 Walton Road)** – Revisions were received on June 18, 2021. LSSE issued letters dated July 1, 2021 with remaining items (administrative in nature) and HOP Agreement that needs to be signed.
- **Route 51 Overlay District** – LSSE presented findings at the June 14, 2021 Planning Commission meeting and further discussion took place at last night's meeting. A final meeting to take place to adjust before placing it before Council in September for consideration.

Mrs. Conley asked if there were any questions for the Engineer. Mayor Depretis asked about a legislative bill from ALCOSAN under PUC Guidance. Mr. Stanton said he knows of it and explained it as another layer of governmental controls.

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Mrs. Conley asked if we are on target for the demolition of Paynter School. Mr. Lubin said the demolition for the contractor on-site is the end of this month to finish. Next, the Prime contractor (Mucci) constructing the new school will start to do perimeter and site work by end of July early June. The schedule is to be complete by July 2023.

SOLICITOR'S REPORT

Mrs. Wagner has two items to review with Council and a few additional items to discuss with Council in executive session:

A new bill, Senate Bill No. 554, recently passed by both houses and signed by the Governor:

It amends The Sunshine Act and has the following requirements:

- Must post online public meeting agendas at least 24 hours prior to the meeting.
- You may not make any changes to the agenda once it has been posted. Unless it meets the following criteria: is considered minor or emergency changes and goes into effect 60 days from June 30th.

Mrs. Wagner explained her associate, Gavin Robb, of Tucker Arensberg PC, will be sitting in for Mrs. Wagner when she's out on leave.

Mrs. Conley asked if there were any additional questions for the Solicitor. None were asked.

MAYOR'S REPORT

Mayor Depretis will give his monthly report next week.

Mrs. Conley asked the Chief if he had anything to report for tonight's meeting. He did not have anything to discuss.

Mrs. Conley asked if there were any questions for the Mayor or the Chief. None were asked.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review. There were a few items Mr. Lubin covered for Mr. Firek in his absence:

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South Hills Cooperative Animal Control (SHCAC) Kennel:

- Nothing new to report.

Municipal Building Improvements:

- The thought is to rebid later hoping the material prices would restabilize.

Kubrick Plan:

- Previously discussed by Mr. Stanton in his report, the Planning Module was approved, but with additional condition. The condition was for the owner to address the Conservation District items in their violation report for this particular property. A motion will be on the next agenda for Council consideration.

Draft Ordinance No. 917 (Pension Plan for the Police)

- There were some language discrepancies in the existing pension plan and the contract language. A motion will be needed next week to advertise to correct the discrepancies and mirror the current Collective Bargaining Agreement. Kelly Parker, Borough Human Resource Officer, explained that the Borough had a recently retired employee who noticed the language from the Ordinance and the current Bargaining Agreement did not match. Mockenhaupt reviewed the language and provided a revised Ordinance for Council's consideration. Mr. Lubin explained this will be on the agenda next week for Council's consideration for a First Reading a motion to adopt in August.

Fire Department Consolidation:

- Nothing new to report. However, Mrs. Wagner verified discussion can take place at this time about the consolidation. Dave Connell, Asst. Chief of South Baldwin spoke to Council about the consolidation. He wished to apologize on behalf of all VFC's for the lack of communication with the Borough. Topics discussed, VFC's using ROBB Consulting LLC in lieu of the DCED services to assist with the consolidation, timeframe, estimate of cost (\$50k), Borough paying for this costs, benefits of using ROBB vs. the DCED, operational plans for future, residents funding the VFC's, cons of fundraising instead of training, and difference of merger vs. consolidation.

Mrs. Conley asked if there were any additional questions for Mr. Lubin. None were asked.

FINANCE

Mr. Hurka said he will provide his report at the next meeting.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

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PUBLIC WORKS

Mrs. Boyer said she will provide her report at the next meeting.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

MUNICIPAL SERVICES MANAGER

Mr. Lubin reviewed the monthly report with Council:

Public Works:

2021 Road Program:

- Notice to proceed was given out with an official start date on July 12th. Notices sent out to residents, Temporary No Parking Signs up on these streets and work is scheduled begin Thursday on Greenglen.

Colewood Park New Restroom:

- Minor restoration remains.

Utility Work and Projects:

- A lot of them working in our area and the Borough will be meeting with them tomorrow to discuss final restoration work to be completed this summer.

LED Lighting:

- Last year, applied for 66 lights that were approved and installed. This year, applied for 79 lights.

Pool Update:

- Received the ACH Inspection report that only showed minor issues with signage and location of signage and some pieces of equipment. Mr. Lubin explained the overall operations at the pool are going pretty good with only a few issues. Youth were being disruptive on a very crowded day and had to be escorted out by police, also staff management decided on an early pool closure without notifying the Borough. These issues have all been resolved.

Updates:

- Recycling - Met with Tom Milani of Michael Brothers regarding placement of a satellite container for glass collection. This will be located near Elm Leaf park only as a trial location.
- WM trash Collection - Minor confusion with trash & recycling collection falling on, Monday, July 5th recognized as a National Holiday. Trash was not delayed as assumed with heavy amounts of missed collections. WM worked alongside staff to recover. Remaining holiday collections are confirmed and posted on the Borough website.

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Mrs. Conley asked if there were any questions for Mr. Lubin.

Mr. Egger asked about Colewood Park Fields and Mr. Lubin explained the restoration is ongoing.

PARKS AND RECREATION

Mrs. Maiden will provide her monthly Parks and Recreation Report to Council at the next meeting.

The following updates to the Community Events Advisory Committee:

Community Day:

- Mrs. Maiden intended to give the financial report from Community Day, however, there are still a few outstanding items. She will provide this at the next meeting. They were able to have a very nice event with a minimum amount of money thanks to the volunteers and donations.

Updates:

- Mrs. Maiden did not receive a report from the library this month.

Mrs. Conley asked if anyone had any questions for Mrs. Maiden. None were asked.

ZONING AND PLANNING

Mr. Egger will provide his Monthly report to Council at the next meeting.

The Planning Commission is scheduled for a meeting on July 12, 2021 at 7:30 pm.

The Zoning Hearing Board is scheduled for a meeting on July 15, 2021 at 7:30pm.

Permits issued for June, 2021: 43

Issued YTD 2021: 254

Fees collected for June 2021: \$5,336.28

Fees YTD for 2021: \$34,791.09

Fees for June 2020: \$11,682.36

Fees YTD for 2021: \$36,385.07

At the Planning Commission meeting, a recommendation for approval of the Kubrick Plan was submitted to Council. Also, the Route 51 Overlay Ordinance is closer to being completed.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

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PUBLIC SAFETY

Mr. Behers provided copies of the monthly activity reports for Council and provided the following details:

BEMS:	268	calls	6.7	minute- average response time
SBVF:	19	incidents	4.73	minute -average response time
Option VFC:	50	incidents	6.24	minute- average response time

Baldwin 105 did not provide a report.

Dave Connell, Asst. Chief of South Baldwin provided the mid-year report to Council that included training, man hours, and response times, fundraising, raffles and finance.

Mrs. Conley asked if there were any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott did not have any items to report to Council.

Mrs. Conley asked if there were any questions for Mr. Scott. None were asked

NEW BUSINESS

Mrs. Conley asked if there was any additional new business. No new business to report.

AUDIENCE AGENDA: Any issue pertaining to Borough Business:

Jordan Williams of 5045 Elmwood Drive - would like to speak to the Borough Manager about a possible Eagle Scout Project at Macek Park. Mr. Lubin provided a few guidelines for Jordan to move forward with this process.

M-1 *Mr. Egger made the motion to go into executive session to discuss personnel and legal matters; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek,
Borough Manager