

AGENDA MEETING MINUTES OF AUGUST 10, 2021

The Agenda Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, August 10, 2021.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mrs. Denise Maiden

Mr. Francis Scott

Mrs. Patty Boyer

Mr. Chad Hurka

Mr. James Behers

Mr. John Egger - Vice-President

Mrs. Marianne Conley - President

Mr. David Depretis - Mayor

Mr. Jason Stanton – Engineer

Mr. Gavin Robb – Solicitor

Mr. Robert T. Firek - Borough Manager

Chief Tony Cortazzo

AUDIENCE AGENDA: Agenda Items only – Only 5 MINUTES PER SPEAKER OR GROUP: There were none.

SHADE TREE COMMISSION YEARLY UPDATE

Donna McCrea, Chris Seymour, and Candace Seymour are three of the twelve members of the Brentwood-Baldwin-Whitehall Shade Tree Commission (BBWSTC).

Donna McCrea first thanked Council for the opportunity to come and speak at tonight's meeting and explained about the members and history of the BBWSTC. Chris Seymour and Candace Seymour spoke about short-term plans, 10-year Master Plan, planting, tracking data for Public Works, youth involvement, funding, applying for 2021 and 2022 grants looking toward the future.

MID-YEAR BUDGET UPDATE

Finance Officer, Caitlin Hornyak, provided the Mid-Year Budget for Council including the following:

- Current amounts in each fund with adjustments
- Original budget-YTD-projected amounts
- Pool passes -refunds discussed. Council decided against any refunds.

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ENGINEER'S REPORT

Mr. Stanton reviewed the monthly report dated August 5, 2021 summarizing activity since the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

Sanitary Sewer System (PHA):

PHA meeting held on July 20, 2021 with the following updates:

- STP construction work has been completed. Final payment requests are being processed through PENNVEST. Will trigger final inspection from the DEP and the COA Release. Digester Lid Replacement completed on both. Master Monitor Program - in the Permitting phase and the most recent schedule discussed. Next PHA meeting scheduled for October.

Sanitary Sewer System (ALCOSAN):

- Mr. Firek will be placing on the August agenda a request from ALCOSAN for the municipalities to adopt amended Pre-Treatment standards in accordance with federal EPA requirements.

Streets Run Multi-Municipal Coordination (by ALCOSAN/3RWW):

- The ALCOSAN GROW grant application has been submitted. Notifications should be in October regarding any potential awards of grant funding requests.
- Railroad permitting is ongoing and LSSE is currently working on responding to PaDEP comments.

Public Works: General MS4 Activity:

Mr. Stanton deferred this to the MS4 presentation later in the agenda.

2021 Road Improvement Program:

- Two payment requests will be on the agenda next week primarily for curb removal. Additionally, the contractor indicated they will be milling and paving in the Borough tomorrow.

2021 Municipal Building Improvements:

- All Contracts were rejected at July 20, 2021 Council meeting. Letters were issued to the contractors on July 23, 2021. Project will be rebid in the Fall.

Developments/Planning Related Items:

- **Paynter Elementary School** - Wall Design was recently submitted, review to be completed in the next few days. All other items comply with Borough Ordinances.
- **Crossroads Towers** - Revised letter dated July 27 was issued indicating outstanding requirements for sanitary sewer dedication. Several conditions identified in the January letter have been complied with. This will be on the agenda next week.

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- **Kubrick Plan- Joseph Street (near unopened John Street)** - signed Planning Module documents were issued to the Developer's Agent by borough letter dated July 27, 2021.
- **Route 51 Streetscape Enhancement Overlay District** - Pending Planning Commission recommendation, SEO and County response to be forwarded to Council once resolved by Planning Commission.

MS4 Elected Officials Yearly Training

Mr. Stanton explained this training is an annual requirement of the MS4 Permit and provided a presentation on same to Council fulfilling that requirement.

Mrs. Conley asked if there were any questions for Mr. Stanton. None were asked.

SOLICITOR'S REPORT

Mr. Gavin Robb does not have any items to review with Council but will have a few items to discuss with Council in executive session.

Mrs. Conley asked if there were any additional questions for the Solicitor. None were asked.

MAYOR'S REPORT

Mayor Depretis will give his monthly report next week.

Mrs. Conley asked the Chief if he had anything to report for tonight's meeting. He did not have anything to discuss.

Mrs. Conley asked if there were any questions for the Mayor or the Chief. None were asked.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review. There were a few updates to provide to Council:

Colewood Restroom Vandalism

- About three weeks ago vandalism occurred at the new Colewood Restroom. Police found 4 juveniles responsible for the damage and the parents will be providing full restitution to the Borough for the repairs. Mr. Firek thanked the Police Department for their quick response in finding the individuals responsible.

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Elm Leaf Park Ph. III

- The project design is complete and DCNR has reviewed the package and approved it for bidding. Mr. Firek will place this item on the Agenda next week for Council's consideration to place the project out to bid. The goal is to open bids September 16th, Award at the September 21st Council Meeting and construction to begin potentially by mid-October.

South Hills Cooperative Animal Control (SHCAC) Kennel:

- Nothing new to report.

Proposed Ordinance No. 917 (Pension Plan for the Police)

- This ordinance has been advertised and will be on the Agenda next week for Council's consideration. The old Ordinance did not comply with the current Collectively Bargained Contract. This will bring the Pension Plan Ordinance into compliance with the current contract.

Resolution 2021-08-09 ALCOSAN Pre-Treatment Standards:

- To be on the agenda at the next meeting as noted under Mr. Stanton's report.

Fire Department Consolidation:

- Mr. Firek said there was a very productive meeting this past Thursday with all three Fire Departments regarding the consolidation of all three departments. Discussion took place on how to budget (\$500,000) for daylight staffing issues. Options discussed were a possible one-half (0.5) mileage increase to the budget or a dedicated Fire Tax. Dave Connell, Asst. Chief of South Baldwin further discussed the consolidation efforts of the departments.

Sanitary Sewer Sale:

- Mr. Firek noted the Brentwood sale has a few issues holding things up such as they must go to the PUC to get final approval on their sale. ALCOSAN has indicated they are going to review details of this proposal and possibly hold up the sale. Mr. Firek asked Council for consideration for him to send a letter of support to the Borough for Brentwood to possibly assist with PUC process. Council has approved this letter of support.

Paynter Elementary School:

- The demolition is still on-going with the contractor performing the site work having to clean up the unfinished mess left by the demo contractor.

Recognition Dinner:

- Discussion on whether this would take place this year and noted the budget is \$4,800.00 allocated for the event.

Vacancy on the Civil Service Board:

- The Alternate position term currently held by Suzanne Fleszar expired on April 2021. She has asked to continue holding this position for another 6-

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year term expiring September 2027. Mr. Firek will have this on the agenda next week for Council's consideration.

Mrs. Conley asked if there were any additional questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka said he will provide his report at the next meeting.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer said she will provide her report at the next meeting.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

MUNICIPAL SERVICES MANAGER

Mr. Lubin will review his report with Council at the next meeting.

PARKS AND RECREATION

Mrs. Maiden provided her monthly Parks and Recreation Report to Council with the following updates including the Library Report:

- The Buncher Foundation has agreed to support the Love Your Library campaign with a matching amount of \$200,000 again this year.
- Thanks to our Public Works Dept. for their work on the Story Walk.
- Mention of the many volunteers willing to commit to future programs

Updates for the Community Events Advisory Committee:

- Girls Pampering Night- cancelled
- October 23rd Fall Event at Colewood Park was discussed with location and events to be determined.
- Baldwin's Got Talent - to be held at the Craft House, date to be determined.
- Farmer's Market- Fresh Access Program/Federal Funded Program
- Summer Camp program- recommendations
- The Committee is asking to make a few purchases for events
- The overall costs for Community Day were discussed

Mrs. Conley asked if anyone had any questions for Mrs. Maiden. None were asked.

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ZONING AND PLANNING

Mr. Egger will provide his Monthly report to Council at the next meeting.

The Planning Commission is scheduled for a meeting on August 9, 2021 at 7:30 pm.

The Zoning Hearing Board is scheduled for a meeting on August 19, 2021 at 7:30pm.

Permits issued for July 2021: 73
Issued YTD 2021: \$327.00
Fees collected for July 2021: \$9,868.50
Fees YTD for 2021: \$44,409.59

Mr. Egger noted during the Planning Commission Meeting last evening, it was suggested for the Borough to put aside \$10,000 to redo the Zoning Ordinances in the Borough during the 2022 fiscal year. Mr. Egger asked Council's opinion about a few of the members of the Planning Commission attending a Planning Conference held Oct. 17-19th in Pittsburgh. It was asked, if possible, to provide an itinerary of the conference for Council to review.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers provided copies of the monthly activity reports for Council and provided the following details:

BEMS:	284 calls	7.0 minute- average response time
SBVF:	30 incidents	7.7 minute -average response time
Option VFC:	no report	
Baldwin 105:	no report	

Mrs. Conley asked if there were any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott did not have any items to report to Council.

Mrs. Conley asked if there were any questions for Mr. Scott. None were asked

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NEW BUSINESS

Mrs. Conley asked if there was any additional new business. No new business to report.

AUDIENCE AGENDA: Any issue pertaining to Borough Business.

Linda Roth of 641 Penn St.- as a member of the Community Events Advisory Committee, she commented on the expense of the extension cords purchased for Community Day and hoped these will then be saved only for their use.

M-1 *Mr. Egger made the motion to go into executive session to discuss personnel and legal matters; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek,
Borough Manager