

REGULAR MEETING MINUTES OF FEBRUARY 16, 2021

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, February 16, 2021.

The invocation was done by Mrs. Maiden and the following Council and staff answered to roll call:

Mrs. Patty Boyer
Mr. Chad Hurka- not present
Mrs. Denise Maiden
Mr. Francis Scott
Mr. James Behers
Mr. John Egger, Vice-President
Mrs. Marianne Conley, President
Mr. David Depretis, Mayor
Mr. Jason Stanton, Engineer
Mrs. Ashley Wagner, Solicitor
Chief Tony Cortazzo
Mr. Robert Firek, Borough Manager

APPROVAL OF MEETING MINUTES

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Scott made a motion to approve the Agenda Meeting Minutes of January 12, 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. None were asked

M-2 *Mrs. Boyer made a motion to approve the Regular Meeting Minutes of January 19, 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. None were asked

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. If so, they should come forward and state their name and address for the record. No one asked to speak.

PRESENTATION:

Rob Schafer, HHSDR for the School District, and Christian Fulkman, P.E., WallacePancher Group, gave a presentation on the new R.W. Paynter Elementary School Land Development Project. Additional comments were given by Dr. Randal Lutz, Superintendent of the Baldwin-Whitehall School District as well.

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ENGINEER'S REPORT

Mr. Stanton previously submitted the Monthly Engineers Report to Council at the Agenda meeting and had summarized the activity for the month.

He asked Council for the following motions:

M-3 *Mr. Scott made a Motion to approve Partial Payment No. 4 (Final) in the amount of \$12,171.18, to A. Liberoni, Inc. for Contract No. 20-R01 (2020 Roadway and Storm Sewer Improvements) per the recommendation of the Borough Engineer; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner provided her report to Council at the last meeting. She had a request from Mrs. Maiden and The Community Events Advisory Committee who asked her to look into whether there would be any licensing requirements for the Borough to have vendors at Community Day. The vendors who require licensing would be the game of chance vendor and any vendor selling alcohol.

Mrs. Wagner said the Borough itself would not need to be licensed, however the vendor must have the appropriate license to operate at Community Day. She suggested the Borough have a copy of the current licensing on file for these vendors. Mrs. Maiden asked a question about a one-day special license request from vendors.

Mrs. Conley asked if there were any additional questions for the solicitor. None were asked.

MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity Report for January 2021:

Report of Calls for <i>January 2021</i> :	506
Calls to Police from 911:	651
Fees Collected for <i>January 2021</i> :	\$248

Chief Cortazzo said Saturday, February 20th would be the last day for Detective Tom Hobart who will be retiring from the Baldwin Borough Police Department. He spent 25 years working for Baldwin Borough. Prior to working for Baldwin, Detective Hobart spent a number of years in Homestead making him shy of almost 40 years on the job.

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The Chief and the Department congratulate him and would like to wish him the best of luck in his retirement.

Council would like to add their congratulations to him as well and best wishes in his retirement.

Mrs. Conley asked if there were any questions on the Mayor's report. None were asked.

ADMINISTRATION

Mr. Firek reviewed his monthly report with Council at the last meeting. Mr. Firek had nothing additional from his report he provided to Council. Mr. Firek had the following motions tonight for Council's consideration:

M-4 *Mr. Scott made a Motion to approve the W.R. Paynter Elementary School Land Development Plan as per the recommendation of the Planning Commission, contingent on addressing all outstanding comments in LSSE's letter dated February 9, 2021 and providing the Borough the required Project Bonding of \$3,602,346.00; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-5 *Mrs. Maiden Motion to approve partial payment No. 3 (Final) in the amount of \$9,738.70 to TBI Contracting for Contract No. 20-RR01 GC (Colewood Park Restroom), per the recommendation of HRG Engineering; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-6 *Mrs. Maiden made a motion to approve partial payment No. 4 in the amount of \$10,065.00 to First American Industries for Contract No. 20-RR01 PC (Colewood Park Restroom), per the recommendation of HRG Engineering; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any additional questions for Mr. Firek. None were asked.

M-7 *Mr. Egger made a motion Adopt Resolution No. 2021-02-02 for the Borough of Baldwin approving a Capital Lease from Huntington Public Capital Corporation for the purchase of one (1) Police Vehicle in the amount of \$48,336.52; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion.

M-8 *Mr. Egger made a motion to approve the N.C. Schwotzer Family Trust Parcel 1 Subdivision Plan as recommended by the Planning Commission contingent*

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on addressing the one outstanding item in LSSE's Letter dated January 25, 2021; second by Mrs. Maiden. Upon vote, motion passed.

M-9 *Mr. Egger made a motion to advertise for the 2021 Municipal Building Improvements Project; second by Mrs. Boyer. Upon vote, motion passed*

Mrs. Conley asked if there were any questions for Mr. Firek.

Dr. Lutz asked Mr. Firek about the motion pertaining to the school district. He's been working with their solicitor and insurance company with the land bond. He was told it is difficult for school districts to get bonded in this amount. Dr. Lutz said if there was a delay, they would normally go to the contractor, but they have not yet named their contractor. He was not aware this would be part of the motion and apologized to council for not having an answer.

Mr. Firek explained the way the ordinance is written, the bond has to be with the developer or the applicant and the Borough can't take the bond from the contractor. To move forward with construction, they need some way to have a security bond placed.

Dr. Lutz and Mr. Firek discussed the amount of the bond required by the Borough for the project and discussed how they can proceed if they run into an issue obtaining this size bond. Discussions between Dr. Lutz and Mr. Firek will continue to try and resolve the issue before grading or building permits can be issued. Council will be kept up to date.

FINANCE

Mr. Hurka provided the Monthly Revenue and Expenditure Reports to Council the previous week. He was not in attendance at tonight's meeting and Mr. Firek asked Council to consider the following motions:

M-10 *Mr. Egger made a motion to accept the Treasurer's Report for January 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-11 *Mr. Egger made a Motion to Ratify Bills in the Amount of \$535,356.02 and approve bills in the amount of \$192,187.37 for a total of \$727,543.39; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

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PUBLIC WORKS

Mrs. Boyer provided her report of the current activities for Public Works listed on the monthly report provided to Council.

Mr. Firek discussed the severe shortage of salt from their COSTARS supplier with about 600 tons of salt on backorder. The Borough was able to place an order through SHACOG and hopefully will receive this order tomorrow. Mr. Lubin was able to obtain 100 tons of salt from Bethel Park that will need to be replaced.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

PARKS AND RECREATION

Mrs. Maiden asked Council for the following motion:

M-12 *Mrs. Maiden asked for the approval of the February 2021 Blanket Approval list; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mrs. Maiden, none were asked.

ZONING & PLANNING

Mr. Egger provided his Monthly report to Council:

Permits issued for January 2021: 33 permits issued
Issued YTD 2021: 33 permits issued
Fees collected for January 2021: \$2,308.00
Fees YTD 2021: \$2,308.00

Fees for January 2020: \$3,877.50
Fees YTD 2020: \$3,877.50

The Planning Commission had a meeting on February 11, 2021 and the Planning and Zoning Board have a meeting scheduled for February 21, 2021.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers read the following Activity Reports for BEMS and the Volunteer Fire Departments with the following calls/incidents and response times:

	Calls/Incidents:	Avg. Response Time:
BEMS	268	7.6 minutes
OPTION Fire	31	7.2 minutes
Baldwin #105	30	6.4 minutes
SBVFC	13	6.1 minutes

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Mr. Behers said the Borough delivered a Certificate of Appreciation to Josephine Radan, a resident of Joseph St. who celebrated her 100th Birthday.

Mrs. Conley asked if anyone had any questions.

PERSONNEL

Mr. Scott did not have anything to report for tonight's meeting, but will have items for discussion in executive session.

Mrs. Conley asked if there were any questions or discussion. None were asked.

AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

There were no participants for the audience agenda.

NEW BUSINESS

Mrs. Conley asked if anyone had any items under new business.

- Mr. Firek explained Dr. Lutz submitted a letter to the Borough requesting to waive any permitting fees that are not related or associated with 3rd Party costs. Mr. Firek recommended the Borough could waive both the demolition and grading fees. Mr. Scott had a few questions about these waivers; however, he would like to discuss this in more detail in the future before agreeing to it. Mr. Firek will provide this information to Council at the March meeting before consideration. The demolition fee was waived as it is no cost to the Borough.

M-13 *Mrs. Maiden made the motion to waive the Demolition Fee for the W.R. Paynter Elementary School demolition; second by Mr. Egger. Upon vote, motion passed.*

- Mr. Firek asked if Council received an email on the ALOM Educational Conference survey. Mr. Firek will forward this to Council asking if they could complete the online survey.

M-14 *Mr. Egger made the motion to adjourn; second by Mrs. Boyer. Upon vote, motion passed.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager