

REGULAR MEETING MINUTES OF MARCH 16, 2021

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, March 16, 2021.

The invocation was done by Mr. Scott and the following Council and staff answered to roll call:

Mr. Chad Hurka
Mrs. Denise Maiden
Mr. Francis Scott
Mrs. Patty Boyer
Mr. James Behers
Mr. John Egger, Vice-President
Mrs. Marianne Conley, President
Mr. David Depretis, Mayor
Mr. Jason Stanton, Engineer
Mrs. Ashley Wagner, Solicitor
Chief Tony Cortazzo
Mr. Robert Firek, Borough Manager

APPROVAL OF MEETING MINUTES

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Egger made a motion to approve the Agenda Meeting Minutes of February 9, 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. None were asked

M-2 *Mr. Egger made a motion to approve the Regular Meeting Minutes of February 16, 2021; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. None were asked

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. If so, they should come forward and state their name and address for the record. No one asked to speak.

ENGINEER'S REPORT

Mr. Stanton previously submitted the Monthly Engineers Report to Council at the Agenda meeting and had summarized the activity for the month.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

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SOLICITOR'S REPORT

Mrs. Wagner provided her report to Council at the last meeting. She had a couple of update items:

An attorney wanted to settle an old judgement on behalf of a client. Baldwin had settlement of \$1,000.00 to close out the lien. Mrs. Wagner recommended the Borough ask for \$1,100.00 to \$1,200.00. Mr. Scott suggested the Borough ask for \$1,500.00 due to interest and legal fees.

Mrs. Wagner revisited the idea of a farmer's market from the agenda meeting. Her initial concerns were that other farmer's markets were sponsored by non-profits. After researching, she agrees with the rules and regulations of having a farmer's market using the Borough funds appropriately.

MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity Report for February 2021:

Report of Calls for <i>February 2021</i> :	N/A
Calls to Police from 911:	644
Fees Collected for <i>February 2021</i> :	N/A

He will have a completed report next month due to the switching of systems.

Chief Cortazzo apologized for not getting the report to the Mayor tonight and will have it for him next month.

Mrs. Conley asked if there were any questions on the Mayor's report. None were asked.

ADMINISTRATION

Mr. Firek reviewed his monthly report with Council at last week's meeting.

Mr. Firek stated that the Borough received notification from ALOM that the Borough fulfilled our requirements and have been accepted as a Banner Community.

Mr. Firek announced that PSAB stated that the Borough's potential award from the latest stimulus package will be \$1.933 Million dollars with access to 50% of the funds this year and 50% of the funds next year.

Mr. Firek had the following motions tonight for Council's consideration:

M-3 *Mr. Scott made a Motion to Approve partial payment No. 5 (Final) in the amount of \$2,100.00 to First American Industries for Contract No. 20-RR01*

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PC (Colewood Park Restroom), per the recommendation of HRG Engineering; second by Mrs. Boyer. Upon vote, motion passed.

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-4 *Mrs. Maiden made a Motion to Authorize the Manager to move forward with Engineering and Legal to start the procurement document process and asset evaluation of the Borough's Sanitary Sewer System for potential sale of the system; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-5 *Mr. Scott made a Motion to Authorize the Manager to sign the Water Shut-off Agreement with Pennsylvania-American Water Company; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-6 *Mr. Scott made a Motion to waive the Grading Permit Fee of \$74.50 for the Baldwin-Whitehall School District new W.R. Paynter Elementary School project as requested by the School District; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if this motion passed, can the school move forward with the demolition? Mr. Firek said yes, and they can move forward with the grading permit.

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-7 *Mr. Egger made a Motion to Motion to award the 2021 Pool Management Contract to American Pool at a cost of \$22,000.00 per month and in the total amount of \$88,000.00; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-8 *Mrs. Maiden made a Motion to award 2021-2025 Grounds Maintenance Contract to Pittsburgh Lawn Care, LLC at a cost of \$23,926.00 per year and \$119,630.00 total for the 5-year contract; second by Mr. Egger. Upon vote, motion passed.*

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Mr. Scott asked if they were the lowest bidder and Mr. Firek answered yes and that this is the same company the Borough had for the past two contracts.

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mr. Firek had one additional motion from his initial report he provided to Council regarding Paynter Elementary School Project and asked Mr. Stanton to interject regarding the Sewage Facilities Planning Module:

Mr. Stanton stated that everything appears to be in order and if this were to be approved in April it could take an additional 30-60-90 days for the final review from the DEP. Mr. Stanton recommended this be approved since ALCOSAN, PWSA, and the engineers have already reviewed and accepted the planning module. Additionally, Paynter already addressed all of the comments from the engineer's comment letter.

M-9 *Mr. Scott made a Motion to adopt Resolution No. 2021-03-03 the Borough of Baldwin Plan Revision for Land Development that Paynter School Project for Baldwin Whitehall School District Sewage Facilities Planning Module conforms to applicable sewage related zoning and sewage related Borough Ordinances and Plans; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka provided the Monthly Revenue and Expenditure Reports to Council the previous week. Mr. Hurka asked Council to consider the following motions:

M-10 *Mr. Hurka made a motion to accept the Treasurer's Report for February 2021; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-11 *Mr. Hurka made a Motion to Ratify Bills in the Amount of \$586,379. 91 and approve bills in the amount of \$270,595.44 for a total of \$856,975.35; second by Mr. Behers. Upon vote, motion passed.*

Mr. Hurka stated that the annual audit is pending and next month we will have the outcome of the audit.

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Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer provided her report of the current activities for Public Works listed on the monthly report provided to Council.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

PARKS AND RECREATION

Mrs. Maiden asked Council for the following motion:

M-12 *Mrs. Maiden asked for the approval of the March 2021 Blanket Approval list; second by Mr. Scott. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mrs. Maiden, none were asked.

ZONING & PLANNING

Mr. Egger provided his Monthly report to Council.

The Zoning Hearing Board have a meeting scheduled for Thursday, March 18, 2021.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers read the following Activity Report for Baldwin #105 with the following calls/incidents and response times:

	Calls/Incidents:	Avg. Response Time:
Baldwin #105	32	7.8 minutes

Assistant Chief McCaffery had no additions to report.

Mrs. Conley asked if anyone had any questions. None were asked.

PERSONNEL

M-13 *Mr. Scott made the motion to extended conditional offer of employment for Robert Staff as a Patrol Officer contingent upon passing physical and psychological examination; Second by Mr. Egger. Upon vote, motion passed.*

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M-14 *Mr. Scott made the motion to extend conditional offer of employment for Ignatius Bondi as a Patrol Officer contingent upon passing both a physical and psychological examination; Second by Mrs. Boyer. Upon vote, motion passed.*

M-15 *Mr. Scott made the motion to extend conditional offer of employment for Tyler Ray as a Patrol Officer contingent upon passing both physical and psychological examination; Second by Mr. Behers. Upon vote, motion passed.*

Chief Cortazzo thanked Council for hiring the three officers and for the continued support of their department.

Mrs. Conley asked if there were any questions or discussion. None were asked.

AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

There were no participants for the audience agenda.

NEW BUSINESS

Mrs. Conley asked if anyone had any items under new business.

Mr. Egger asked Mrs. Maiden when the next Community Events Committee meeting is scheduled and if it is open to the public. Mrs. Maiden answered that they are meeting March 17, 2021 and it is not open to the public because they have some critical decisions they have to make for certain sponsors. They eventually will invite the public to their meetings.

Mr. Egger asked Mrs. Maiden whether the timing would make it too late for someone to come forward if they would like to take part in community day. Mrs. Maiden answered that she doesn't see that being a problem.

Mrs. Conley asked Mrs. Maiden if the agenda meeting in April would include what the Community Events Committee discussed and Mrs. Maiden said yes.

Mr. Scott received information on a Rental Assistance Program and anyone who is interested can apply online at the Allegheny Department of Health Services website, call Action Housing, or visit SHIM's Bethel Parker location. Mr. Firek said that the information is set to go on the website and social media pages on March 17, 2021.

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M-17 *Mr. Egger made the motion to adjourn; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager