

MINUTES TO REGULAR MEETING OF MARCH 17, 2020

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, March 17, 2020

The invocation was done by Mrs. Conley and the following Council and staff answered to roll call:

Mrs. Denise Maiden
Mr. Francis Scott
Mrs. Patty Boyer
Mr. Chad Hurka
Mr. James Behers
Mr. John Egger - Vice-President
Mrs. Marianne Conley - President
Mr. David Depretis - Mayor
Mr. Jason Stanton – Engineer (absent)
Mrs. Ashley Wagner - Solicitor
Mrs. Diana Behers – Treasurer (absent)
Mr. Robert Firek - Borough Manager
Chief Tony Cortazzo

APPROVAL OF MEETING MINUTES:

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Egger made a motion to approve the Re-Organization Meeting Minutes of January 6, 2020; second by Mr. Behers. Upon vote, motion passed 6-1.*

Mrs. Conley asked if there were any questions or comments. Mr. Scott stated the minutes are incomplete and would like to submit additional comments for this meeting and will be voting no.

M-2 *Mr. Egger made a motion to approve the Agenda Meeting Minutes of January 14, 2020; second by Mr. Hurka. Upon vote, motion passed 6-1.*

Mrs. Conley asked if there were any questions or comments. Mr. Scott stated similar to the first motion, the minutes are incomplete and would like to submit additional comments for this meeting and will be voting no.

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M-3 *Mr. Egger made a motion to approve the Regular Meeting Minutes of January 21, 2020; second by Mrs. Boyer. Upon vote, motion passed 5-1-1 with one abstention.*

Mrs. Conley asked if there were any questions or comments. Mr. Scott stated similar to the first two motions, the minutes are incomplete and would like to submit additional comments for this meeting and will be voting no. Mrs. Conley asked Mr. Firek for a roll-call:

Mrs. Maiden-yes, Mr. Scott- no, Mrs. Boyer- yes, Mr. Hurka-abstain, Mr. Behers- yes, Mr. Egger –yes, Mrs. Conley- yes.

M-4 *Mr. Egger made a motion to approve the Agenda Meeting Minutes of February 11, 2020; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or comments. There were none.

M-5 *Mr. Egger made a motion to approve the Regular Meeting Minutes of February 18, 2020; second by Mr. Hurka. Upon vote, motion passed 6-0-1. Mr. Scott- abstained.*

Mrs. Conley asked if there were any questions or comments on these motions. There were none.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. Please come forward and state your name and address for the record.

No one approached the podium.

ADMINISTRATION:

Mr. Firek reviewed his monthly report with Council at the last meeting. He has nothing additional from his report provided to Council and asked for the following motions for Council's consideration:

M- 6 *Mr. Egger made the Motion to Adopt **Resolution No. 2020-03-05** for the Borough of Baldwin approving a Capital Lease from Huntington Public Capital Corporation for the purchase of one (1) Police Vehicle in the amount of \$46,142.52; second by Mr. Scott. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

M-7 *Mr. Egger made the Motion to Adopt **Resolution No. 2020-03-06** for the Borough of Baldwin designating the Chief of Police as signature for PennDOT regarding DUI related items; second by Mr. Behers. Upon vote, motion passed.*

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Mrs. Conley asked if there were any questions or discussion. None asked.

M-8 *Mr. Egger made the Motion to Adopt **Resolution No. 2020-03-07** amending the fee Schedule for Borough Services; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. Egger asked is this to increase fees for occupancy permits. Mr. Firek said it would increase the Occupancy fee to \$150 with a fee of \$75 for each subsequent Follow-up inspection.

M-9 *Mr. Egger made the Motion to adopt **Resolution No. 2020-03-08** declaring the Extending for Thirty (30) Days the proclamation of a State of Emergency issued by the Mayor under the Borough Code and Pennsylvania's Emergency Management Services Act; second by Mrs. Maiden . Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

M- 10 *Mr. Scott made the Motion to advertise for bids for Elm Leaf Park Ph. III Restroom Project; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

M-11 *Mr. Egger made the Motion to advertise for the 2020 Road Program; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

M-12 *Mr. Egger made the Motion to approve Partial Payment No. 2 in the amount of \$107,208.37 to A. Liberoni, Inc. for Contract No.19-01 (Elm Leaf Park Ph. II) per the recommendation of the Borough Manager; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

M-13 *Mr. Behers made the Motion to award the 2020 Pool Management Contract to American Pool in the total amount of \$88,000.00; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

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Mr. Firek noted that concluded his report. Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka said the Monthly Revenue and Expenditure reports were reviewed with Council the previous week. He has nothing additional to add to the report and asked Council to consider the following motions:

M-14 *Mr. Hurka made a motion to accept the Treasurer's Report for February 2020; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

M-15 *Mr. Hurka made a Motion to Ratify Bills in the Amount of \$696,262.78 and approve bills in the amount of \$1,115,543.86 for a total of \$1,811,806.64; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None asked.

Mrs. Conley asked if there were any questions. None were asked.

AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

Before moving toward adjournment, Mrs. Conley noted an Executive Session took place prior to the meeting. To discuss legal issues and the emergency pandemic.

Mr. Egger spoke about requests for interest in participation for a Voluntary Community Day Committee. He asked for a motion from Council to put this committee in place even without knowing the future outcome for the year. To advertise and also to put on the website for volunteers willing to work on this committee.

M-16 *Mr. Egger made the motion to advertise to form a Voluntary Community Day Committee; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley said this was not on the agenda and it is open for comment from the audience or Council. Mr. Hurka asked if this would require a set number of members, however since this is voluntary there would not be any restrictions.

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M-17 *Mr. Egger made the motion to adjourn; second by Mrs. Maiden. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager