

REGULAR MEETING MINUTES OF MAY 19, 2021

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Wednesday, May 19, 2021.

The invocation was done by Mr. Behers and the following Council and staff answered to roll call:

Mr. Francis Scott
Mrs. Patty Boyer- absent
Mr. Chad Hurka- absent
Mrs. Denise Maiden- absent
Mr. James Behers
Mr. John Egger, Vice-President
Mrs. Marianne Conley, President
Mr. David Depretis, Mayor
Mr. Jason Stanton, Engineer
Mrs. Ashley Wagner, Solicitor
Chief Tony Cortazzo
Mr. Robert Firek, Borough Manager

APPROVAL OF MEETING MINUTES

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Egger made a motion to approve the Agenda Meeting Minutes of April 13, 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

M-2 *Mr. Egger made a motion to approve the Regular Meeting Minutes of April 20, 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. If so, they should come forward and state their name and address for the record. No one asked to speak.

ENGINEER'S REPORT

Mr. Stanton previously submitted the Monthly Engineers Report to Council at the Agenda meeting and had summarized the activity for the month. Mr. Stanton asked for the following motions:

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M-3 *Mr. Scott made a Motion to Award Contract No. 21-R01, 2021 Roadway and Sewer Improvements (General Funds), Base Bid and Add Alternate Nos. 1, 2, 3, and 4 to A. Liberoni, Inc. in the total amount of \$879,596.73; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

M-4 *Mr. Scott made a Motion to Award Contract No. 21-R02, 2021 Roadway and Storm Sewer Improvements (Liquid Fuels) to A. Liberoni, Inc. in the total amount of \$183,936.75; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

M-5 *Mr. Scott made a Motion to approve the Mazzarini Lot Consolidation Subdivision Plan as recommended by the Planning Commission; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. Mr. Scott asked Mr. Stanton if the Borough has met all the requirements on this project. Mr. Stanton explained it is a simple lot consolidation and there was one comment in LSSE's original letter regarding the setback and that was addressed. This complies with all Borough Ordinances.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner provided her report to Council at the last meeting, but has one update for Council.

She was asked if a Council member could sponsor a booth at a Borough sponsored event for their own private business. She found there is not an issue both ethically or as a conflict of interest manning a booth at a Borough sponsored event. However, a few qualifications must be met:

- Must pay fees associated with their booth from funds of their private business.
- Does not identify themselves as a council member on any signage or literature.
- No campaign or political information is allowed to be discussed or distributed.

Mrs. Conley asked if anyone had any questions for Mrs. Wagner. None were asked.

MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity Report for May 2021:

Calls to Police from 911:	747
Fees Collected for April 2021:	\$9,184.00

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Chief Cortazzo provided handouts to Council regarding the Annual Police Department Meeting and explained briefly what was discussed:

- *The Chief outlined the recent department meeting and emphasized that the police department will be developing a 3-, 5-, and 10-year plan to provide innovative police services to the community. President Obama's Task Force on 21st Century Policing will be the guide for these goal developments.*

Mrs. Conley asked if there were any questions on the Mayor's report or any questions of the Chief. None were asked.

ADMINISTRATION

Mr. Firek reviewed his monthly report with Council at last week's meeting.

Mr. Firek had the following motions tonight for Council's consideration:

M-6 *Mr. Scott made a Motion to adopt Resolution No. 2021-05-06 seeking Grant Funding from the Greenways, Trails and Recreation Program (GTRP) in the amount of \$250,000.00 from the Commonwealth Financing Authority for the Baldwin Pool Improvements; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

M-7 *Mr. Scott made a Motion to Authorize the Manager to sign an Agreement with The Compliance Engine to track and drive inspection, testing and maintenance of code compliance for fire protection systems at Commercial properties in the Borough; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. Mr. Scott asked Mr. Firek to provide a brief overview of this program for the audience who may not be aware of this program. Mr. Firek explained the Compliance Engine (TCE) is a cloud-based service for code officials to track and drive inspection, testing and maintenance of code compliance for fire protection systems, reduces false alarm activity, and provides a safer community through third party inspection reporting and maintenance and there is no cost to the Borough.

M-8 *Mr. Scott made a Motion to approve Partial Payment No. 2 (Final) in the amount of \$31,291.50 to Plavchak Construction for the Streetscape Improvements (CFA Grant Project, Elm Leaf Area), per the recommendation of HRG Engineering; second by Mr. Egger. Upon vote, motion passed.*

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Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-9 *Mr. Scott made a to Motion to approve Partial Payment No. 1 (Final) in the amount of \$11,056.00 to Stefanik's Next Generation Contracting Company for the Emergency Sanitary sewer work on Hacienda Drive; second by Mr. Egger. Upon vote, motion passed.*

Mr. Lubin explained this was as a result of a catch basin collapse between 3 structures off Hacienda Drive.

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka was not in attendance, but the Monthly Revenue and Expenditure Reports were provided to Council the previous week. Mr. Firek asked Council to consider the following motions:

M-10 *Mr. Scott made a motion to accept the Treasurer's Report for April 2021; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

M-11 *Mr. Egger made a Motion to Ratify Bills in the Amount of \$1,305,281.99 and approve bills in the amount of \$175,031.46 for a total of \$1,480,313.45; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

PUBLIC WORKS

Mr. Lubin reported the activities by Public Works for the month of April.

Mr. Lubin provided his monthly report to Council with the following updates:

2021 Road Program:

Mr. Lubin said this item was covered under the Engineer's Report, but would like to add the online bid process worked very nicely and the Borough received around 7 competitive bids for this project.

Colewood Park- New Restroom:

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After some small adjustments, the restrooms are working properly with minor restoration items from the general contractor to completed by the end of this month.

Utility Work and Projects (gas, water, electric etc.):

We received notification from PennDOT regarding a two-year project to begin in the Fall of 2022 and end in 2024. The Curry Hollow-Lebanon Church Rd project (Improvements to: ADA, drainage, guiderail, minor structure and signalization, shoulder work and widening and paving of roadway).

Sanda Park Project:

New Playground equipment and surface was installed. One piece of playground equipment was damaged by the installer during placement and a replacement has been received with the installation scheduled to be completed by end of May. A few items remain to complete the park makeover: mulch, trees, topsoil, seed, pad for picnic table, fixed trash can, and the Shade Tree Commission to plant trees.

Municipal Field:

Most of the work is done. Waiting to receive the material for installing the pitcher's mound.

Summer Help:

Two applicants that were hired and began work this past Monday, May 17th. Mr. Lubin did an orientation with them reviewing safety, and policy and procedures of the Borough. Two additional spots for summer help remain to be filled.

Pool Operations:

All pool areas were power washed and cleaned with anticipation of opening day. A substantial water loss occurred while the pool was filling. This was identified and Mr. Lubin and Mr. Firek addressed these details with Council.

Mrs. Conley asked if there were any questions for Mr. Lubin. Mr. Egger asked about the issue if the Borough would be affected by the chlorine shortage for the pool. Mr. Lubin explained this is mostly for personal pools and not for commercial applications of chlorine. However, he will be monitoring the current order placed for the Borough.

PARKS AND RECREATION

Mrs. Maiden was not in attendance, however Mr. Firek asked Council for the following motion:

M-12 *Mr. Egger asked for the approval of the May 2021 Blanket Approval list; second by Mr. Behers. Upon vote, motion passed.*

Mr. Firek said in light of the State and Federal Government relaxing COVID restrictions on gatherings outside and inside he wants to know if Council would consider safely opening Sunday rentals starting June 6th for Elm Leaf Park Pavilion. Council agreed with Mr. Firek's recommendation to open up Sunday rentals.

ZONING & PLANNING

Mr. Egger provided his Monthly report to Council last week.

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- The Planning Commission had a meeting on Monday, May 10, 2021.
- The Zoning Hearing Board is scheduled for a meeting on Thursday, May 20, 2021 at 7:30 pm.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers read the following Activity Reports for BEMS and the Volunteer Fire Departments with the following calls/incidents and response times:

	Calls/Incidents:	Avg. Response Time:
BEMS	288	6.7 minutes
OPTION Fire	31	8.14 minutes
Baldwin #105	32	7.50 minutes (March report)
	24	9.00 minutes (April report)
SBVFC	19	5.57 minutes

BEMS Asst. Chief McCaffrey provided the calls for the month and a total of 1128 for the year and noted BEMS attendance at Community Day.

Mrs. Conley asked if anyone had any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott had two motions for consideration:

M-13 *Mr. Scott made the Motion to Appoint Mr. Joshua Smith to the position of Code Enforcement Officer; Second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. Mr. Egger asked when he would be starting and Mr. Firek responded his start date would be June 1st.

M-14 *Mr. Scott made the Motion to Approve the appointment of Nakia Granberg to the Library Board for a term to expire December of 2023; Second by Mr. Egger. Upon vote, motion passed.*

AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

Daria DiGorio of 665 Charlotte Dr. and also was speaking on behalf of the Baldwin/Whitehall Soccer Association where she serves as President. She wanted to introduce herself to Council and provide some ideas for areas where soccer might be able to play in the community. Also discussed the current conditions of Colewood Park and wanted to know of timelines for when all would be completed. Mr. Firek and Mr. Lubin reviewed the remaining work and when that would be accomplished.

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NEW BUSINESS

Mrs. Conley asked if anyone had any items under new business. No new business.

M-15 *Mr. Egger made the motion to adjourn; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager