

AGENDA MEETING MINUTES OF JUNE 8, 2021

The Agenda meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, June 8, 2021.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mrs. Patty Boyer

Mr. Chad Hurka

Mrs. Denise Maiden

Mr. Francis Scott

Mr. James Behers

Mr. John Egger - Vice-President

Mrs. Marianne Conley - President

Mr. David Depretis - Mayor

Mrs. Ashley Wagner – Solicitor

Mr. Jason Stanton – Engineer

Chief Tony Cortazzo

Mr. Robert T. Firek - Borough Manager

AUDIENCE AGENDA: Agenda Items only – Only 5 MINUTES PER SPEAKER OR GROUP: There were none.

ENGINEER’S REPORT

Mr. Stanton reviewed the monthly report dated June 3, 2021 summarizing activity since the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

Sanitary Sewer System (Streets Run):

- ALCOSAN Pre-Treatment Ordinance requesting the municipalities to adopt amended Pre-Treatment standards.

Phase 2 COA:

- 3RWW held an all solicitors briefing; Mrs. Wagner to provide details
- 3RWW to host the 3WG meeting June 10th and Separate Sewer Subcommittee meeting on June 17th to discuss the pending Phase 2 COA.

M-42 Multi-Municipal Project:

- May 19, 2021 meeting to discuss draft deliverables for the ALCOSAN GROW Grant issued to municipalities for review. Draft resolutions and Draft MOU for consideration at the June 2021 Council Meeting. The HOP has been approved, both Railroad Crossing Permits have been submitted and the PaDEP Stream Crossing permits to be submitted June 11, 2021. A

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resolution will be required to be approved by Council at the June 15, 2021 Council meeting for the GROW Grant Application.

General MS4 Activity:

- Appeals reviewed at 5415 Clairton Blvd and 921 Missionary Drive.

Pollution Reduction Plan (PRP) MS4 Activity:

- Supplemental Funding by CFA Watershed Restoration and Protection Grant Program and the PaDEP Growing Greener Grant was sought by the Stormwater Authority and approved by a Resolution at the Stormwater Authority Meeting held in May.

2021 Municipal Building Improvements:

- Bid opening was held on June 3, 2021. General Contractor and Electrical Contractor bids came in over budget. The Plumbing and HVAC contracts were more reasonable. There is a 60-day bid hold period to allow for review of the bids and possible options for the Borough will be discussed as to what course of action to take on the bids.

2021 Road and Storm Sewer Improvement Programs:

- Award letters were issued on May 21, 2021 for the General Fund and Liquid Fuels Contracts. A Pre-construction Meeting will be held Wednesday, June 16, 2021.

Developments/Planning Related Items:

Kubrick Plan – Joseph Street

- Two-lot subdivision was received on June 1, 2021 and is under review.

Route 51 Overlay District

- LSSE to present findings at the June 14, 2021 Planning Commission Meeting. Based on feedback from the Planning Commission, updates will be provided at the July 13, 2021 Council Agenda meeting.

Mrs. Conley asked if there were any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner had one item to review with Council:

Phase 2 COA:

Mrs. Wagner attended the solicitors' meetings held on May 26th and 27th. They have reduced the "red lines" to the most recent form of the agreement. Explained once the "red lines" come out of the agreement, she will update Council.

Mrs. Conley asked if there were any additional questions for the Solicitor. None were asked.

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MAYOR'S REPORT

Mayor Depretis will give his monthly report next week.

Chief Cortazzo was asked if he had anything to add and he did not have anything additional at this time.

Mrs. Conley asked if there were any questions for the Mayor. None were asked.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review. There were a few items Mr. Firek covered:

Planning module for the Crossgates Subdivision: This was received on Monday. This was previously recommended to Council for approval by the Planning Commission contingent upon addressing the comment in LSSE's letter regarding obtaining an approved planning module. A final step in this process is the adoption of a resolution by Council regarding the planning module. This will be on the agenda at the next meeting for Council.

Municipal Building Improvements:

As previously discussed by Mr. Stanton, bids came in higher than expected just for base bids. The next step is to review the bids with the Engineer and then update Council with a recommendation.

Underground Storage Tank (UST) Removal:

Two ground monitoring wells tests results still found unacceptable levels of fuel by-products in the soil. A mitigation plan has been submitted to the DEP for approval. This plan requires excavation of the contaminated soil and then we must do 2 years of additional sampling per the DEP.

Fire Department Consolidation:

Mr. Firek explained the DCED notified him that Bob Hedden would be assigned to assist the Borough with the consolidation of the 3 Fire Departments. Mr. Hedden was provided contact information for each Volunteer Fire Chief. He subsequently sent an email on May 3rd to each Chief requesting information needed to begin the consolidation process which consisted of a questionnaire. As of this date Mr. Hedden has not received anything back from any of the Chief's.

Sanitary Sewer Sale:

Mr. Firek met with the Engineer and Solicitor to begin the procurement document process. They are working through a detailed action list to address each issue before moving forward. Mr. Firek will update Council with information and the need for an RFP for bids when the time comes.

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New Paynter Elementary School:

Demolition is underway with approximately 95% of the building down as of June 4th. However, demolition work is behind schedule per the School District who has issued a few extensions. Construction of new Building to be bid out potentially awarded in June. Mr. Firek discussed with Council Sanitary Sewer Tap fee waiver, Stormwater Facility Maintenance Fund Fee single year payment vs. 10 year up front payment, and bond requirement. The first two will be on the agenda at the next meeting for Council's consideration.

Sanitary Sewer ALCOSAN GROW Grant Funding:

Council has already approved a Memorandum of Understanding (MOU) and ALCOSAN has allowed the Borough to move forward to the application process. On next week's agenda, two motions will be listed. First, a resolution seeking grant funding from ALCOSAN for the GROW funding is needed. In addition to this motion, a revised MOU for the grant funding will also be placed on the agenda next week for Council's consideration.

Military Banners:

The American Legion Banner Committee charges a small fee to residents who wish to have a Military Banner Honoring residents who are currently serving and those who have served in the military. The Legion also puts these banners up in the late spring and takes them down in the late fall as well as repairs ones that have been damaged. The original banners residents purchase last 3 to 4 years and are guaranteed by the Legion for 3 years. After that time the owner will be asked to incur a cost of \$50.00 to have the banner replaced. Should they not choose to pay the fee then the banner will be removed permanently. The Legion has provided a letter outlining these items and issues. As a reminder the Borough pays the fee incurred by the Legion to install and remove the banners each year. This is an annual cost of approximately \$6,000 to the Borough.

Delinquent Sewage:

During the pandemic, shut-offs were not permitted. This ban has now been lifted, and Legal Tax Service (LTS) will begin to initiate the shut-off process starting in the next few weeks with the 200 highest delinquent accounts.

CDBG Year 47 Grant Application:

The Borough previously applied for two separate grants for demolitions from CDBG. In June, the Borough was awarded grant funding for the demolition of 3 structures on the South end of Baldwin. The Borough will be moving forward with bid specifications and preparations for this process to begin.

Mrs. Conley asked if there were any additional questions for Mr. Firek. None were asked.

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FINANCE

Mr. Hurka said he will provide his report at the next meeting.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer said she will provide her report at the next meeting.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

MUNICIPAL SERVICES MANAGER

Mr. Lubin reviewed the monthly report with Council:

Public Works:

Most of last month were preparations for Community Day and the opening of the Pool.

Utility Work and Projects:

Columbia Gas doing work on the South End (Grace St., Macassar, Wolfe, etc.) and Collisimo (CCSI and Caruso Paving) doing restoration work for PAW on the North End. Utility Companies are beginning to prepare for final restoration in many areas.

2021 Road Program:

After the Pre-Construction Meeting take place, there will be a better understanding for a timeline to begin work.

Pool Update:

We are experiencing issues with the pool operations; cracks and leaks and the replacement of the boiler/heater unit. On a positive note, the Pool Management Company seems to be adhering to the guidelines the Borough had in their contract.

Friends of the Riverfront (GAP Trail):

Looking to upgrade a portion of the trail space located in Baldwin Borough, and they received a grant for the design/planning and selected Pashek. Friends would like to get an overall consensus of what people would like to see done to this area and have provided a suggestions box which Public Works is installing this project.

Mayor Depretis asked about the staffing for the pool and Mr. Lubin and Mr. Firek said they are not having any issues.

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Mrs. Maiden asked about of Green Glen and some of the potholes there might need attention prior to the paving contractor starting work. Mr. Lubin stated once we know a date for them to start on that street then we can react to address this issue.

Mrs. Conley asked if there were any questions for Mr. Lubin. None were asked.

PARKS AND RECREATION

Mrs. Maiden will provide her monthly Parks and Recreation Report to Council at the next meeting.

The following updates to the Community Events Advisory Committee:

Community Day:

- Mrs. Maiden wished to thank Public Works for all of their hard work in the preparation for Community Day.

Upcoming Events to advertise:

- September 11th/ Girls Night Out, October- 23rd/ Music Festival, December 1-3rd/ Home Holiday Decorating Contest, December 4th- Holiday Event
 - Asked to get these events approved by Council and to advertise in the IN Community magazine and Borough website.

Mrs. Conley asked if 3 days are enough to judge the Holiday contest. Mrs. Maiden explained how they would be able to accomplish this in the time allotted.

Mrs. Conley asked if anyone had any questions for Mrs. Maiden. None were asked.

ZONING AND PLANNING

Mr. Egger will provide his Monthly report to Council at the next meeting. The Planning Commission is scheduled for a meeting on June 14, 2021 at 7:30 pm.

The Zoning Hearing Board is scheduled for a meeting on June 17, 2021 at 7:30pm.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers provided copies of the monthly activity reports for Council and provided the following details:

BEMS:	262	calls	6.4	minute- average response time
SBVF	21	incidents	7.4	minute -average response time

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Option and Baldwin 105 did not provide a report as of yet.

Mrs. Conley asked if there were any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott did not have any items to report to Council.

Mrs. Conley asked if there were any questions for Mr. Scott. None were asked

NEW BUSINESS

Mrs. Conley asked if there was any additional new business. No new business to report.

AUDIENCE AGENDA: Any issue pertaining to Borough Business. There were none.

M-1 *Mr. Egger made the motion to go into executive session to discuss personnel and legal matters; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek,
Borough Manager