

# MINUTES TO AGENDA MEETING OF JUNE 11, 2019

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The Agenda meeting of the Borough of Baldwin Council was called to order by Vice-President Marianne Conley at 7:00 p.m. on Tuesday, June 11, 2019.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mr. James Behers	Mr. Ed Moeller-President- absent
Mr. Chad Hurka	Mr. David Depretis-Mayor
Mr. Michael Stelmasczyk	Mr. Jason Stanton- Engineer
Mr. John Egger	Mr. Stanley Lederman- Solicitor-absent
Mr. Francis Scott	Mr. Michael Lederman- Solicitor
Mrs. Marianne Conley- Vice President	Mr. Robert T. Firek- Borough Manager

## **AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP**

Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda, stating issues concerning the Borough. No one approached.

## **ENGINEER'S REPORT**

Mr. Jason Stanton submitted his monthly report from June 10, 2019 summarizing activity from the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

### **ALCOSAN Regionalization:**

- ALCOSAN is looking at the Streets Run truck line for a possible pilot project. This is in the infancy stages and Mr. Stanton will keep Council updated on this progress.

### **2019 Road Improvement Program:**

- Contracts have been received back from the contractor and ready for execution by council tonight. Possible Pre-Construction Meeting within the next week and begin work by July 4<sup>th</sup>.

### **Developments:**

- Lafferty Center is moving forward with Final Land Development and Highway Occupancy Permits all approved.
- Completed the storm sewer connections in the PennDOT ROW.
- Two plans were reviewed by the Planning Commission:
  1. SDM Development – This is a lot consolidation of the Garden Bar and Lounge with two of the lots located in Bethel Park.
  2. Liotus Plan – Reviewed and issued a letter with comments in a report to Council.
- Michael Bros. Addition – LSSE last review letter was issued and the Planning Commission has recommended the approval of the plan. The remaining items pending include the E & S approval and stormwater O/M agreements.

Mr. Firek explained 5402/5403 Clairton Boulevard (Old Aamco Site on Rt. 51) - the Planning Commission reviewed this at their May Meeting and recommended approval contingent upon addressing the outstanding items in the LSSE letter.

Kim Gales of Gales and Associates, explained two variances were granted by the Planning Commission. The next step will be site plan approval and lot consolidation as recommended by the Planning Commission. Mr. Firek explained this will be placed on the agenda for the next meeting for approval.

# MINUTES TO AGENDA MEETING OF JUNE 11, 2019

---

Following the presentation, Ms. Gales answered questions from Council.

Mrs. Conley asked if there were any questions for the Engineer.

Mr. Stelmasczyk asked about the company who received approval from the Planning Commission, if they had been taken off the current delinquent tax list. Mr. Firek was unaware of this issue and he will look into this matter and update Council.

Mr. Stelmasczyk asked Mr. Stanton about the overflows on the LR-30 with the recent weather. Mr. Stanton said the Borough did have to pay a fine the past two months because not all of the laterals were connected until the end of May.

## **SOLICITOR'S REPORT**

Mr. Stanley Lederman provided the following updates to Council:

- In addition to the solicitor invoice, another invoice for \$3,835.00 is for the proprietaries office to pay the balance of the SR30 damages.
- Mr. Stanton and Mr. Michael Lederman are working on the Transfer Agreement for the trunk sewers. More information will be discussed in executive session.

Mr. Michael Lederman provided an update for Council:

- For the Deputy Chief of Police (DCOP) Ordinance he made one amendment to consider based on the retirement of the Lieutenant. He has a copy of each and will assume they will do this at the next Council Meeting.

The remaining items will be for executive session.

Mrs. Conley asked if there were any questions for the Solicitor. None were asked.

## **MAYOR'S REPORT**

Mayor Depretis will give his report at the next meeting.

- Chief Cortazzo explained as the new Chief, one of his objectives is for the officers to become more involved with the community and library. If needed, he can provide a monthly update about his objectives in the Mayors Report.
  - He is able to track officers individually and by their location and each stop they make.
  - Community involvement by stopping at locations (schools, library, ball fields, etc.) to interact with residents.

Mr. Scott asked the Chief if he has had good communication with the high school as they did not have it in the past. The Chief responded there is good corporation with the officers going into the schools and being involved in programs and walking around in the schools.

Mrs. Conley asked if there were any questions for the Mayor or Chief. None were asked.

## **ADMINISTRATION**

Mr. Firek submitted his monthly written report to Council for review. There are a few items he would like to discuss with Council:

### **902 Grant Award:**

# MINUTES TO AGENDA MEETING OF JUNE 11, 2019

---

- Mr. Firek has received additional information with Toter regarding the recycling cans. Toter is a COSTARS vendor and the Manager will be meeting with a representative on June 19<sup>th</sup> for the overall cost for obtaining, installing and delivery. Council will be provided with his recommendation.

## **Personnel updates:**

- Lt. Cavlovic has provided a retirement letter to the Borough and retired on June 4, 2019.
- Office Intern, Joey Tirpak had been helpful in administration with taking old files and organizing them behind the stage and elsewhere in the offices.
- Municipal Service Manager position and the filling of vacancies on Boards and Commissions will be discussed in executive session.
- Summer help- all positions have been filled and will begin work June 10 and one will begin next week.
- DCOP- advertised for next week for review and adoption with a discussion on this language as needed.

## **The Academy Hauling:**

- The city has recognized the activity at the location and did send an inspector to assess. There has not been any recent activity witnessed since this visit.

## **5401 Clairton Blvd:**

- Discussed previously.

## **Crafthouse (Old Legacy Lanes):**

- This will be discussed in executive session.

## **Equipment updates:**

- The grass tractor (1985 Ford) had a drive shaft issue and the Borough was unable to find parts for a vehicle so old. A second tractor is taking parts from this broken tractor and utilizing them for the tractor still in use. Therefore, a new tractor had to be purchased.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

## **FINANCE**

Mr. Hurka said that Council should have received the Monthly Financial Reports.

- 92.71% has been collected for Real Estate Taxes – this is the current year's levy
- Our cash position is very healthy with May being the largest and this will balance out the remainder of the year.

Mrs. Conley asked if there were any questions for Mr. Hurka, none were asked.

## **PUBLIC WORKS**

Mr. Scott reviewed his monthly report with Council reviewing the current workings of the Public Works adding his appreciation to Mr. Firek for finding a quick and efficient fix for the pool.

- Mr. Firek explained this work was done very cost effectively with a huge savings to the borough.
- Mr. Scott said the current report will show a detailed listing of all the seasonal items they are working on including the CCTV of sanitary sewers, feeding the new soccer field at Colewood, line striping on crosswalks, installation of street signs, and the ongoing separation of the Borough files and police files.

Mrs. Conley asked if there were any questions for Mr. Scott, none were asked.

# MINUTES TO AGENDA MEETING OF JUNE 11, 2019

---

Mr. Firek provided the Director of Municipal Services monthly report for Council:

## **The 2019 Roads:**

- This was discussed by Mr. Stanton previously.
- Pre-construction meeting will be scheduled.

## **Colewood Park Ph II:**

- The contractor has completed all work with the exception of the filling in of the inner islands in the parking lot, this will be completed in the next few weeks.
- Soccer will begin in the fall around the end of August 2019.
- The parking lot will be opened in conjunction with the fall soccer starting date.

## **Elm Leaf Park Ph I:**

- Everything has been addressed and Mr. Firek is awaiting a final payment amount.

Mrs. Conley asked if anyone had any questions or items for Mr. Firek. No questions were asked.

## **PARKS AND RECREATION**

Mr. Stelmasczyk said there were six items listed on the June Blanket list that he will review at the Regular meeting.

Mr. Moeller asked if anyone had any questions for Mr. Stelmasczyk. No questions were asked.

## **ZONING AND PLANNING**

Mr. Egger explained the following updates for Council:

- The Planning Commission met on Monday, June 10, 2019
- The Zoning Hearing Board will meet on Thursday, June 20, 2019

Mr. Moeller asked if anyone had any questions from Mr. Egger. No questions were asked.

## **PUBLIC SAFETY**

Mr. Behers provided updates for Council on the monthly safety reports:

- BEMS had 324 calls with an average response time of 7.2 minutes
- SBVFC had 18 incidents and an average response time of 8.7 minutes
- OPTION had 38 incidents and an average response time of 6.39 minutes
- Baldwin #105 (report not submitted)

Mrs. Conley asked if anyone had any questions for Mr. Behers. No questions were asked.

Mr. Stelmasczyk had a question for Zoning and Planning about chickens. An appeal request for a variance to use chickens in an outdoor chicken coop in an R-1 district. To do this in a residential district they must apply for a variance and be granted for usage, per Mr. Firek.

## **PERSONNEL**

Mrs. Conley does not have anything to report. Mr. Firek previously discussed the Public Works summer help. Mrs. Conley said they will be discussing the applications for Municipal Services Director.

# MINUTES TO AGENDA MEETING OF JUNE 11, 2019

---

Mrs. Conley asked if anyone had any questions. No questions were asked.

Mr. Scott did ask about the Road Program and why this does not include Curry from Salvatore's to Hollowhaven. Mr. Firek explained this is being done by PA American Water (PAW) and he's had several complaints and explained PAW must mill and pave complete curb to curb in the location of disturbance. As part of this project they must include Rosewood and McAnnulty in our municipality.

**NEW BUSINESS-** No new business from Council.

**AUDIENCE AGENDA** –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

Laura Zebra of 4017 Willett Rd.- visit Ordinance 713 for modification for decorative fencing in the front lawn. It states specifics for which type of fencing can be used and she is asking for a clarification to which type is allowed. Her neighbor has metal fencing at 4015 Willett Rd. that is dangerous and looks horrible. This neighbor also has dogs that are in a fence that is improperly secured.

Maryann Adato of 4013 Willett Rd. showed what fence she has lining her side of the property and would also like the Code Enforcement Officer to come and see if this is considered a well-maintained fence.

Mr. Stan Lederman explained Kyle Ferkett, Community Compliance Officer, had been there on numerous occasions and he did not find anything that would warrant a letter for a code violation. Therefore, Mr. Lederman explained to Ms. Zebra, absent a code violation this issue becomes a private matter and should go through an attorney in the future.

Bill and Carmelle Seng of 5177 Curry Rd. discussed problems with a neighbor across the street living in a group home. Recommendations from the Police Chief along with Mr. Stanley Lederman, Borough solicitor were discussed.

In addition, Mr. Seng asked for a three-way stop sign at the corner of Curry Rd. and Hollowhaven. This will be given to the Police Department for a traffic study and provided to Council when completed.

**M-1** *Mr. Egger made the motion to go into executive session; second by Mr. Scott Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager