

MINUTES TO AGENDA MEETING OF JULY 14, 2020

The Agenda meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, July 14, 2020.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mrs. Denise Maiden
Mr. Francis Scott (Conference call in)
Mrs. Patty Boyer
Mr. Chad Hurka
Mr. James Behers
Mr. John Egger - Vice-President
Mrs. Marianne Conley - President
Mr. David Depretis - Mayor
Mr. Jason Stanton – Engineer
Mrs. Ashley Wagner – Solicitor
Chief Tony Cortazzo
Mr. Robert T. Firek - Borough Manager (absent)
Mr. Randy Lubin- Municipal Services Manager (In for Mr. Firek)

AUDIENCE AGENDA: Agenda Items only – Only 5 MINUTES PER SPEAKER OR GROUP:

No one approached Council to discuss any Agenda item.

PNC Bond Refinancing Update with Anythony Ditka and Nick Falgione.

Mr. Lubin asked for the following motions:

M-1 *Mr. Egger made a motion to Adopt Ordinance No. 909 for Debit Ordinance regarding refinancing of Borough’s Bonds of 2011, 2012A and B Bonds; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or comments on the motion. None were asked

M-2 *Mr. Egger made a motion for a First Reading and motion to Advertise for proposed Ordinance No. 910 Debit Ordinance – 2020A “Not-to-Exceed” regarding a refinancing of the Borough’s 2nd set of Bonds with PNC Bank; second by Mrs. Maiden. Upon vote, motion passed.*

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Mrs. Conley asked if there were any questions or comments on the motion. None were asked.

ENGINEER'S REPORT

Mr. Stanton reviewed the monthly report dated July 9, 2020 summarizing activity since the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

Sanitary Sewer System (Lick Run):

- Semi-Annual Meeting (Remote Teleconference) was held July 14, 2020
- The majority of the construction has been completed

LR 30 Phased Partial Parallel Program:

- Contractor has addressed all punchlist items with only two items remaining.
- Flow findings of the Source Flow Reduction will be provided to Council in August or September.

Sanitary Sewer System (Streets Run):

- The Borough received a letter from the PaDEP on June 16, 2020 to extended the Phase I Interim CAP until December 31, 2020.

Streets Run/Glass Run Interceptor Sewer Regionalization Program:

- Status call with ALCOSAN is being collaborated for the end of the month
- Topographic surveys are nearly completed. Design is underway and construction drawings are being prepared.

ALCOSAN:

- Nothing new to report

MS4 Testing for 2020:

- Testing will be completed this month; final findings will be provided to Mr. Firek and Mr. Lubin

2019 and 2020 Roadway Program:

- 2019 Raods , one road remains from last year - McKee Drive/ associated with the PAW Project
- 2020 roads – Anticipate the contractor to begin soon. A Pre-Construction Meeting was held on June 24, 2020

South Hills Cooperative Animal Control (SHCAC):

- Met with Mr. Firek and Mr. Lubin for a kick-off meeting last week. Surverys are scheduled for this week with a bid to be late summer early fall

Developments:

- Everst Foods/Double Fresh - construction nearly completed with a request for Bond Reduction No. 2 for action by Council at the next meeting

Mrs. Conley asked if there were any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner discussed the following item with Council:

Quality of Life Ordinance:

- Mrs. Wagner asked for discussion on the 2nd Draft submitted to Council. Clarification need to set a fine; determine what procedure the Borough will have

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with the magistrate; and discuss the potential issues with the ticket being an alternative to the Ordinances already in place. Council discussed what to change at length. Mrs. Wagner will provide a draft to include the items that Council would like to revise and have it ready for Council at the next meeting.

Mrs. Conley asked if there were any questions for the Solicitor. None were asked.

MAYOR'S REPORT

Mayor Depretis submitted his monthly report and will provide next week along with having a few items to discuss in executive session.

Mrs. Conley asked if there were any questions for the Mayor or Chief. None were asked.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review. There are a few items Mr. Lubin discussed with Council and will have several items from the report to discuss in executive session:

South Hills Cooperative Animal Control (SHCAC):

- Would like to see if they would have a pre-fab of the kennel to review

Underground Storage Tank (UST) Removal:

- Both at Municipal and Leland Center were removed. Municipal site - no contamination was detected, however, the two UST's at Leland Center found contamination in the soil. The soil will be removed and Council will be updated as this progresses.

Code Enforcement Agency (CEA):

- Contract expires September 1, 2020. Mr. Firek would like to put out a Request For Proposal (RFP) to compare costs of different companies and will ask for Council's approval at the next meeting.

Colewood Park Restroom Project:

- A bid opening took place June 25, 2020. HRG provided three separate bids (General, Plumbing and Electrical) for review and potential award next week, which were read by Mr. Lubin.

Elm Leaf Park:

- Elm Leaf Park Phase III (CFA Multi Modal Grant) is in its final design stages and will include way finding signage. Locations of the signage will be from Phase I Park to the Borough Building Phase II along with areas on Pleasantvue from Kathleen to the school.

Commission Vacancies:

- Placed on agenda for a vote at the next meeting for each vacancy

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- As a reminder, the Library Board has a potential candidate. Mr. Firek has scheduled this interview before the August 11 Agenda Meeting for 7:00 pm.

Summer Activies and Field Permits:

- Mr. Firek notified all athletic associations using Borough fields that they must cease all activities per the County requirements from July 3 through July 10. The Borough will continue to follow all county Health regulations and we will change with whatever those regulation requirements are.

Fire Tax Proposal:

- The Borough has received financial documents from all three independent companies. After they are reviewed by the Finance Officer, Council will be provided and update at the August Meeting.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka stated all of Council have received the Monthly Financial Reports. He will provide his report at the next meeting.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer said Council should have received the Monthly Report for Public Works. She will provide her report at the next meeting.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

MUNICIPAL SERVICES MANAGER

Mr. Lubin reviewed his monthly report for Council and highlighted from his report:

Utiltiy work being done in the area:

- PAW almost done with final restoration improvements soon. New gasline replacement work - streets listed on Mr. Lubin's report

Elm Leaf Park Phase II:

- Almost completed, working on final stages, fencing and court color coating. Pay request No. 4 will be placed on the Agenda at the next meeting

MS4, 2019 and 2020 Roads:

- Updates provided by Mr. Stanton under his Engineer report.

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PAW Notification:

- Confirmed they will be doing Oak Leaf Road which will include new water main and services – Borough had this on the 2020 Road Program but will now be removed from the 2020 Road Program as PAW will be resurfacing after their work is completed.

New Recycling Containers:

- Roll Out completed. Went well in the Borough with requests being tracked and resolved.

Colewood residents:

- Final concrete restoration completed with the exception of one resident that needs a back-flow preventer installed. Awaiting the plumber to provide date.

Streets Run Rd. Project:

- Began yesterday with Road Closure signs posted

Mrs. Conley asked if anyone had any questions or items for Mr. Lubin.

The Mayor asked about Wildwood and if they will be back to pave this road. Mr. Lubin explained the utility companies are beginning restoration and paving.

Mrs. Maiden asked about another road being paved in place of Oak Leaf Rd. and Mr. Lubin explained how they would decide which road would be used as a replacement.

PARKS AND RECREATION

Mrs. Maiden will provide the July Blanket Approval list for approval at the next meeting.

Mrs. Conley asked if anyone had any questions for Mrs. Maiden. None were asked.

ZONING AND PLANNING

Mr. Egger explained a few items with the Planning Commission:

- A discussion with the Overlay district took place at a July 13, 2020 Meeting. They also discussed preliminary plans to be provided for the Elementary School soon. A single Family home being built on Churchview was discussed. Question was why it did not need to go through the Planning Commission. Mr. Lubin provided explanation.
- The Zoning Hearing Board Meeting will take place on July 16, 2020

Mrs. Conley asked if anyone had any questions from Mr. Egger. None were asked.

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PUBLIC SAFETY

Mr. Behers provided copies of the monthly activity reports for Council and reported the following:

| | | |
|--------------|--------------|-----------------------------------|
| BEMS: | 234 calls | 6.8 minute- average response time |
| SBVF: | 18 incidents | 7.0 minute -average response time |
| OPTION Fire | 33 incidents | 4.4 minute -average response time |
| Baldwin #105 | 29 incidents | 4.2 minute- average response time |

Mrs. Conley asked if anyone had any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott said he has nothing to report for this month. He will have items for executive session to discuss.

Mrs. Conley asked if anyone had any questions for Mr. Scott. None were asked.

NEW BUSINESS

Mrs. Conley asked if there was any additional new business. No new business was brought to Council.

AUDIENCE AGENDA: Any issue pertaining to Borough Business. **Only 5 MINUTES PER SPEAKER OR GROUP** - No one addressed Council.

M-3 *Mr. Egger made the motion to go into executive session; second by Mrs. Maiden. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager