

# MINUTES TO REGULAR MEETING OF JULY 16, 2019

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The Regular Meeting of the Borough of Baldwin Council was called to order by President Edward Moeller at 7:30 p.m. on Tuesday, July 16, 2019

After the invocation the Pledge of Allegiance to the Flag by Mr. Stelmasczyk, the following Council answered to roll call:

Mr. Chad Hurka  
Mr. Michael Stelmasczyk  
Mr. John Egger  
Mr. James Behers  
Mr. Francis Scott  
Mrs. Marianne Conley- Vice-President  
Mr. Edward Moeller-President  
Mr. David Depretis-Mayor  
Mr. Jason Stanton- Engineer  
Mr. Stanley Lederman  
Mr. Michael Lederman  
Mrs. Diana Behers- Treasurer  
Mr. Robert Firek- Borough Manager-absent  
Ms. Caitlin Hornyak- Finance Officer in for Mr. Firek  
Chief Tony Cortazzo- absent

Mr. Moeller explained that Council held an executive session prior to tonight's meeting.

Jeff Kent and Spenser McGrath, Representatives of Maher Duessel, provided a yearly presentation of the audit of the Borough. Council asked questions on their audit.

Mr. Moeller asked for the following approval of Council Meeting Minutes:

**M-1**        *Mrs. Conley made the motion to approve the Agenda Meeting minutes of April 9, 2019; second by Mr. Egger. Upon vote, motion passed. Mr. Hurka- abstain.*

**M-2**        *Mr. Stelmasczyk made the motion to approve the Agenda Meeting Minutes of May 14, 2019; second by Mrs. Conley. Upon vote, motion passed. Mr. Hurka -abstain*

**AUDIENCE AGENDA:** Agenda Items Only: **5 MINUTES PER SPEAKER OR GROUP**

Mr. Moeller asked the audience if they would like to address Council on anything that is on the Agenda. Please come forward and state your name and address for the record. No one from the audience approached.

## **ENGINEER'S REPORT**

Mr. Stanton noted his Monthly Engineers report from July 10, 2019, summarizing activity for the month. He asked Council for the following motion for consideration:

**M-3**        *Mr. Scott made a Motion to approve partial payment No. 11 in the amount of \$43,870.76 to Independent Enterprises, Inc for Contract No. 17-S1, per the recommendation of the Borough Engineer; second by Mr. Stelmasczyk. Upon vote, motion passed.*

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Mr. Moeller asked if anyone had any questions for the Engineer, none were asked.

## SOLICITOR'S REPORT

Mr. Stanley Lederman explained during the executive session tonight that a consideration was made for an amendment to the Zoning Map for next month. In addition, Mr. Michael Lederman said that Council had discussed a Solicitation Ordinance before tonight's meeting. This will be ready for the next Agenda Meeting for discussion.

Mr. Moeller asked if anyone had any questions for the Solicitor, none were asked.

## MAYOR'S REPORT

The Mayor provided the Police Monthly Activity Report for June 2019:

- Calls for the month were 726
- Calls given to police from 911 were 385.
- Fees collected for June 2019 were \$1867.00
- The monthly activity report for K-9's was not available.

Mr. Moeller asked if anyone had any questions for the Mayor, none were asked.

## ADMINISTRATION

Ms. Caitlin Hornyak, Finance Officer, stated Mr. Firek reviewed his report with Council at the last meeting. She asked for the following motions for council's consideration:

**M- 4**      *Mr. Stelmasczyk made a Motion to adopt Resolution No.2019-07-07 for the Borough of Baldwin approving a Capital Lease from Huntington Public Capital Corporation for the purchase of one (1) Public Works Ford F-450 Vehicle; second by Mrs. Conley. Upon vote, motion passed.*

**M- 5**      *Mr. Egger made a Motion to approve SDM Developments LLC, Lot Consolidation Plan as recommended by the Planning Commission contingent on SDM addressing all LSSE comments noted in their June 15, 2019 letter; second by Mr. Stelmasczyk. Mr. Stelmasczyk made a motion to table motion 5; second by Mr. Scott. Upon vote, motion passed.*

Mr. Stanley Lederman interrupted Mr. Moeller to say prior to making this motion, Troy Holsopple of J.R. Gales and Associates is at the meeting to address any questions from Council on the lot consolidation.

Several questions were raised about the consolidation of the Baldwin and Bethel Park lots regarding ownership and time limitations. Mr. Stanton also explained the burden is on J.R. Gales and Associates to clarify the lots. Mr. Holsopple is to send a letter of extension to the Borough.

Mr. Moeller asked if there were any questions for Ms. Hornyak. None were asked.

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## FINANCE

Mr. Hurka explained the Monthly Revenue and Expenditure reports were reviewed with Council at the Agenda Meeting and asked if anyone had any questions regarding these reports.

Mr. Hurka asked for the following motions:

**M-6**        *Mr. Hurka made the motion to approve the Treasurer's Report for June 2019; second by Mr. Egger. Upon vote, motion passed.*

**M-7**        *Mr. Hurka made the motion to Ratify Bills in the Amount of \$778,042.07 and approve bills in the amount of \$482,243.97 for a total of \$1,260,286.04; second by Mr. Behers. Upon vote, motion passed.*

Mr. Hurka would like to thank Ms. Hornyak for a successful audit this year and for her work in the Borough.

Mr. Moeller asked if there were any questions for Mr. Hurka. None were asked.

## PUBLIC WORKS

Mr. Scott provided updates for the pool from last week's report and thanked the Public Works Department along with Mr. Firek on this repair. Also, continuing repairs with CCTV work and continued work on the Colewood Fields with the use of the field in late summer and work around Gardenville.

Mr. Moeller asked if there were any questions for Mr. Scott. None were asked.

## PARKS AND RECREATION

**M-8**        *Mr. Stelmasczyk made a motion to approve the July 2019 Blanket List; second by Mr. Scott. Upon vote, motion passed.*

Mr. Moeller asked if anyone has any questions for Mr. Stelmasczyk. None were asked.

## ZONING & PLANNING

Mr. Egger provided the following updates to Council:

The Planning Commission Meeting was held on July 8, 2019.

The Zoning Hearing Board has a meeting on Thursday, July 18, 2019.

The Monthly Inspection Report was provided to Council:

Permits issued in June 2019: 152

2019 YTD issued: 383

2019 May Fees: \$10,424.45

2019 YTD fees collected: \$61,361.37

Compared to 2018:

2018 June Fees: \$5,801.56

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2018 YTD fees collected: \$56,218.31

Mr. Moeller asked if there were any questions for Mr. Egger. None were asked.

## **PUBLIC SAFETY**

Mr. Behers provided updates for Council on the Monthly Safety Reports:

BEMS had 269 calls with an average response time of 7.9 minutes

SBVFC had 16 incidents with an average response time of 8.6 minutes

OPTION had 29 incidents with an average response time of 8.6 minutes

Baldwin #105 had 39 incidents with an average response time of 6.4 minutes (May)

Baldwin #105 had 23 incidents with an average response time of 8.4 minutes (June)

Mr. Moeller asked if there were any questions for Mr. Behers. None were asked.

## **PERSONNEL**

Mrs. Conley made the following motion:

**M-9**        *Mrs. Conley made the motion appoint Jonathan Bruno as an Alternate to the Library Board; second by Mr. Egger. Upon vote, motion passed.*

Mr. Moeller asked if there were any questions for Mrs. Conley. None were asked.

## **NEW BUSINESS**

No new business.

## **AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP**

Chris Breisinger of 918 Edward Dr.- ownership of chicken at 922 Edward Dr

Resident of 3039 Hazelhurst – worried about her dog being bitten by predators surrounding the chicken coop

Council asked Ms. Hornyak to provide this information to the Community Compliance Officer.

**M-10**        *Mrs. Conley made the motion to adjourn; second by Mr. Hurka. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager