

MINUTES TO REGULAR MEETING OF JULY 21, 2020

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, July 21, 2020

The invocation was done by Mr. Egger and the following Council and staff answered to roll call:

Mrs. Denise Maiden
Mr. Francis Scott- absent
Mrs. Patty Boyer
Mr. Chad Hurka
Mr. James Behers
Mr. John Egger, Vice-President
Mrs. Marianne Conley, President
Mr. David Depretis, Mayor
Mr. Jason Stanton, Engineer
Mrs. Ashley Wagner, Solicitor
Mrs. Diana Behers, Treasurer-absent
Chief Tony Cortazzo
Mr. Robert Firek, Borough Manager

PNC Bond Refinancing updates were provided by Sean Garin and Nick Falgione

APPROVAL OF MEETING MINUTES

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Egger made a motion to approve the Agenda Meeting Minutes of June 9, 2020; second by Mr. Behers. Upon vote, motion passed.*

M-2 *Mr. Egger made a motion to approve the Regular Meeting Minutes of June 16, 2020; second by Mrs. Maiden. Upon vote, motion passed. Mr. Hurka – abstain.*

Mrs. Conley asked if there were any questions or comments on these motions. None were asked.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

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Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. If so, they should come forward and state their name and address for the record.

Brenda Levine- Walton and Glass Run Rd. complaint about neighbor next door with debris outside and high grass. Mrs. Conley explained they are aware of this property and are taking the appropriate steps needed.

ENGINEER'S REPORT

Mr. Stanton noted that his Monthly Engineers report was submitted to Council and summarized their activity for the month. He has no action items for Council tonight.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner provided her report to Council at the last meeting and had one item to discuss.

Mrs. Wagner provided a 2nd Draft of a Quality of Life Ordinance and provided revisions to the document as requested by Council. These changes include; the fees for violations and subsequent violations, clarifying abatements and confirm these changes with the magistrate.

Council further discussed the draft and what changes they would like to make to the ordinance.

Mrs. Conley asked if anyone had any questions for the Solicitor. None were asked

MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity Report for June 2020:

- Report of calls were 587
- Calls given to police from 911 were 733
- Fees collected in June were \$400

Mrs. Conley asked if anyone had any questions for the Mayor or the Chief. None were asked.

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ADMINISTRATION

Mr. Lubin reviewed Mr. Firek's monthly report with Council at the last meeting in Mr. Firek's absence. Mr. Firek had nothing additional from that report provided to Council and asked for the following motions for Council's consideration:

- M-3** *Mr. Egger made a motion to Adopt Ordinance No. 910 Debit Ordinance 2020A "Not-to-Exceed" regarding a refinancing of the Borough's 2nd set of Bonds with PNC Bank; second by Mrs. Maiden. Upon vote, motion passed.*
- M-4** *Mr. Egger made a motion to approve the Bond Reduction No. 2 (Revised) for Everest Food from \$215,993.90 to \$62,394.40 for a total amount of \$153,599.50 per the recommendation of the Borough Engineer; second by Mr. Hurka. Upon vote, motion passed.*
- M-5** *Mr. Egger made a motion to approve Partial Payment No. 4 in the amount of \$225,593.58 to A. Liberoni, Inc. for Contract No.19-01 (Elm Leaf Park Ph. II) per the recommendation of the Borough Manager; second by Mr. Behers. Upon vote, motion passed.*

Mr. Firek asked for motions from Council for the following contracts for the Colewood Park Restroom CITF Project per the recommendation of HRG Engineering:

- M-6** *Mr. Egger made a motion to award Contract No. 20-RR01 General Construction – TBI Contracting, Inc. in the Amount of \$80,872.00; second by Mrs. Maiden. Upon vote, motion passed.*
- M-7** *Mr. Egger made a motion to award Contract No. 20-RR01 Electrical Construction – Westmoreland Electrical Services, Inc. in the Amount of \$49,500.00; second by Mrs. Maiden. Upon vote, motion passed.*
- M-8** *Mr. Egger made a motion to award Contract No. 20-RR01 Plumbing Construction – First American Industries, Inc. in the Amount of \$42,000.00; second by Mr. Behers. Upon vote, motion passed.*
- M-9** *Mr. Hurka made a motion to advertise for bids for CFA Multi Modal Grant Project; second by Mrs. Maiden. Upon vote, motion passed.*

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M-10 *Mr. Egger made a motion to advertise for Request for Proposal for a Third Party Inspection Agency; second by Mr. Hurka. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka previously provided the Monthly Revenue and Expenditure Reports with Council the previous week. He has nothing additional to add to the report and asked Council to consider the following motions:

M-11 *Mr. Hurka made a motion to accept the Treasurer's Report for June 2020; second by Mrs. Maiden. Upon vote, motion passed.*

M-12 *Mr. Hurka made a motion to Ratify Bills in the Amount of \$535,631.42 and approve bills in the amount of \$654,848.91 for a total of \$1,190,480.36; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None were asked.

PUBLIC WORKS

Mrs. Boyer provided her report of the current activities for Public Works listed on the monthly report provided to Council.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

PARKS AND RECREATION

Mrs. Maiden asked for the following motion:

M-13 *Mrs. Maiden made the motion to approve the July 2020 Blanket list; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mrs. Maiden. None were asked.

ZONING & PLANNING

Mr. Egger provided the following updates to Council:

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The Planning Commission did not meet in July. The Zoning Hearing Board had a meeting on Thursday, July 16, 2020. At this meeting, Mr. Brian Meador- Chairman of the ZHB asked Mr. Egger to ask Council if they could have three alternates added to the Zoning Hearing Board.

In addition, Mr. Egger said not enough Zoning Hearing Board members attended to have a quorum at the July meeting. Therefore, anyone listed on the agenda awaiting a decision from the ZHB will now have to wait another thirty days until the next meeting.

Mr. Egger asked for any suggestions for a meeting to vote on the items that were to be discussed last week instead of having them wait an additional 30 days.

Mrs. Conley asked Mr. Meador to explain why he asked for three alternates on the Zoning Hearing Board. He explained why extra board members would be useful especially during this time. He has contacted the current members and is waiting for a response back from the other members on suggestions for an earlier meeting date than the August 20, 2020 date. He understands there would be additional costs related to an emergency meeting and meeting the allotted time frame for advertising. He also would like to explore the possibility of a ZHB Officer with Council and the ZHB Solicitor who would have the ability to make decisions if a quorum wasn't present. He also would like to have the information packets delivered via hand or mail to the ZHB Members and not via emails.

Mr. Egger provided reviewed the Monthly Inspection Report to Council.

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers read the following Activity Reports for BEMS and the Volunteer Fire Departments with the following calls/incidents and response times:

	<u>Calls- Incidents:</u>	<u>Avg. Response Time:</u>
• BEMS	234	6.8 minutes
• OPTION Fire	33	4.38 minutes
• SBVFC	18	7.38 minutes
• Baldwin #105	29	4.2 minutes

Mrs. Conley asked if anyone has any questions. None were asked.

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PERSONNEL

In the absence of Mr. Scott, Mr. Egger asked Council for the following motions:

M-14 *Mr. Egger made a motion to appoint Erin Brown as a member of the Planning Commission (PC). Term to expire on December 31, 2022; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. Mr. Hurka asked if this was to be as an Alternate position. Mr. Egger said this appointment was as a regular commission member and not an alternate filling a vacant seat.

M-15 *Mr. Egger made a motion to appoint Zach Dowd as an Alternate member for the Planning Commission (PC). Term to expire on December 31, 2022; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None were asked.

M-16 *Mr. Egger made a motion to appoint Suzanne Fleszar as an Alternate to the Civil Service Commission. Term to expire on April 30, 2021; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None were asked.

M-17 *Mr. Egger made a motion to appoint Rebecca Conley as an Alternate Member for the Zoning Hearing Board. Term to expire on December 31, 2023; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None were asked.

NEW BUSINESS

Mrs. Conley asked if anyone had any items under new business. Mr. Egger asked about a prior presentation on the Delinquent Real Estate Tax Collector and a decision was not made. Mr. Firek explained this was mentioned at a previous meeting and interviews are scheduled for August.

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AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

Paul Hayhurst of 3801 Willett Rd. - He is here tonight as the Treasurer for the Library Board. An audit was just completed for 2019 and he is providing the Borough with a copy of that report tonight.

Donald Brown of 172 Joseph St.- current Chairman of the Planning Commission (PC). He asked if he could be considered as an Alternate for the Zoning Hearing Board (ZHB), being at the last meeting, he wanted to offer his time to be an Alternate on the ZHB. It was discussed he may not serve on two boards at the same time.

Mrs. Conley stated Council had an executive session prior to tonight's meeting to discuss personnel issues and legal matters. She then asked for a motion to adjourn:

M-18 *Mr. Egger made the motion to adjourn; second by Mrs. Maiden. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager