

MINUTES TO AGENDA MEETING OF AUGUST 11, 2020

The Agenda meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, August 11, 2020.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mrs. Denise Maiden
Mr. Francis Scott
Mrs. Patty Boyer
Mr. Chad Hurka
Mr. James Behers
Mr. John Egger - Vice-President
Mrs. Marianne Conley - President
Mr. David Depretis - Mayor
Mr. Jason Stanton – Engineer
Mrs. Ashley Wagner – Solicitor
Chief Tony Cortazzo- absent
Mr. Robert T. Firek - Borough Manager

AUDIENCE AGENDA: Agenda Items only – Only 5 MINUTES PER SPEAKER OR GROUP:

No one approached Council to discuss any Agenda item.

ENGINEER’S REPORT

Mr. Stanton reviewed the monthly report dated August 6, 2020 summarizing activity since the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

Sanitary Sewer System (Lick Run):

- Sewage Treatment Plant is up and running and operating.
- The next focus from the Engineer’s group standpoint is a request to PaDEP to release PHA and tributary municipalities from the COA. A joint letter on PHA letterhead with four municipal letters of support to be completed before Thanksgiving.

Streets Run/Glass Run Interceptor Sewer Regionalization Program:

- Making progress on the construction drawings.
- Coordination meeting was held with ALCOSAN, 3RWW and municipalities on August 3, 2020.
- Planned tasks included with Engineers Report with Council to be updated
- ALCOSAN to have a “Clean Water Plan- Moves Forward” meetings for August 12, 2020.

Public Works Items:

MS4:

- Testing will be completed in the next two weeks; final findings will be provided to Mr. Firek and Mr. Lubin

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- Existing Pollution Reduction Plan funding- presented at the last meeting with requirements for these projects to be completed by 2023.

2019 Road Improvement Program:

- McKee Drive milling and paving has been completed and only punch list items remain.

2020 Road Improvement Program:

- Milling and paving underway.

South Hills Cooperative Animal Control (SHCAC):

- Preliminary building layout completed and comments sent to SHCAC.

Developments:

Crossroads Towers- Phase 2:

- A request for bond reduction was reviewed and action from Council to reduce that bond amount will be requested at the next meeting.

Mrs. Maiden- asked about the repairs on the concrete curbs for residents on Green Glen. Mr. Firek addressed this question explaining removal and replacement with bituminous curbs to eliminate repairs in the future.

Mrs. Boyer asked when the paving will take place on Eileen and Kathleen Dr. – Mr. Firek explained the water company is planning to get there when the service connections are completed.

Mrs. Conley asked if there were any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner discussed the following item with Council:

Quality of Life Ordinance:

- Mrs. Wagner provided Council with the amended draft for the Quality of Life Ordinance and discussed with Council at length. Mr. Firek provided Council the requested details of the process. Council asked Mr. Firek to provide projected costs moving forward with both the current system and if this Ordinance would be implemented what that associated cost would be.

Mrs. Conley asked if there were any questions for the Solicitor. None were asked.

MAYOR'S REPORT

Mayor Depretis submitted his monthly report and will provide next week. One announcement about Streets Run Rd. closure – it is extended until August 31st.

The Mayor suggested they receive a Library monthly financial report.

Mrs. Conley asked if there were any questions for the Mayor. None were asked.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review. There are a few items for Mr. Firek to discuss in executive session and covered the following other items from his report:

South Hills Cooperative Animal Control (SHCAC):

- Mr. Stanton explained the new facility

Underground Storage Tank (UST) Removal:

- Municipal site - no contamination was detected. However, at the Leland Center they found contamination in the soil from a leak in the lines from the pumps to the tanks. The DEP requires to have the soils, tested and addressed. The possible cost would be around \$5,000, however, the Borough received a \$5,000 grant that could offset these costs.

Bond Refinancing:

- The Borough will have around a \$2 million in savings that must be used towards capital improvement projects. These will be identified in the 2021 Budget meetings.

Delinquent Real Estate Tax Collection:

- Jordan Tax Service was interviewed before tonight's meeting and Legal Tax Service will be August 18, 2020 at 7:00 pm.

Library Board Candidate:

- To be discussed in executive session

NIMS (National Incident Management System):

- SHACOG has scheduled this class for newly elected officials and managers this year for either September 2 or December 2. Only need to attend one of these classes if not previously certified.

Municipal Building Phone System:

- The current 5 year contract expires October 15, 2020.
- The Borough Manager was provided a recommendation by our IT Company on Mitel as a replacement phone system. This was reviewed and found to have a cost savings of about \$7,500 a year.

EDS (Economic Development South):

- Baldwin Borough was notified they will be ceasing operations.

Fire Tax Proposal:

- The financial information from all three independent fire companies was received and reviewed by Mr. Firek. He discussed the many benefits of an increase in funding to the companies and how this could be worked into the budget in lieu of a Fire Tax. Mr. Firek will continue to update Council.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka said all of Council have received the Monthly Financial Reports. He will provide his report at the next meeting.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer said Council should have received the Monthly Report for Public Works. She will provide her report at the next meeting.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

MUNICIPAL SERVICES MANAGER

Mr. Lubin was not in attendance and will review his monthly report for Council at the next meeting.

Mrs. Conley asked if anyone had any questions or items for Mr. Firek about the report for Council. Mrs. Conley asked if there is any update on Prospect Rd. Mr. Firek stated the County has not provided any updates at this time.

PARKS AND RECREATION

Mrs. Maiden will review her list of request next week for the August Blanket list.

She did want to address residents who have approached her about a Recreation Board for community events. Mr. Egger and Mrs. Maiden then discussed developing a Community Events Committee for 2021.

Mrs. Conley asked if anyone had any questions for Mrs. Maiden. None were asked.

ZONING AND PLANNING

Mr. Egger provided Council with the following:

The Planning Commission met August 10, 2020. The Commission discussed the Rt. 51 Overlay District.

The Zoning Hearing Board Meeting will take place on August 20 , 2020.

Mrs. Conley asked if anyone had any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers provided copies of the monthly activity reports for Council and reported the following:

BEMS:	254 calls	7.3 minute- average response time
SBVF:	12 incidents	7.12 minute -average response time
OPTION Fire	32 incidents	7.32 minute -average response time
Baldwin #105	- incidents	- minute- average response time

Mrs. Conley asked if any strategy meetings took place. Mr. Behers said COVID-19 has prevented any meeting during this time. She asked if there were any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott said he has nothing to report for this month. He said they will speak about the Library Board position at the next meeting.

Mrs. Conley asked if anyone had any questions for Mr. Scott. None were asked.

NEW BUSINESS

Mrs. Conley asked if there was any additional new business. No new business was brought to Council.

AUDIENCE AGENDA: Any issue pertaining to Borough Business. **Only 5 MINUTES PER SPEAKER OR GROUP** - No one addressed Council.

M-1 *Mr. Egger made the motion to go into executive session to discuss personal and legal matters; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager