

# REGULAR MEETING MINUTES OF AUGUST 17, 2021

---

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, August 17, 2021.

The invocation was done by Mr. Egger and the following Council and staff answered to roll call:

Mrs. Denise Maiden  
Mr. Francis Scott  
Mrs. Patty Boyer  
Mr. Chad Hurka  
Mr. James Behers  
Mr. John Egger, Vice-President  
Mrs. Marianne Conley, President  
Mr. David Depretis, Mayor  
Mr. Jason Stanton, Engineer  
Mr. Gavin Robb, Solicitor  
Mrs. Diana Behers- Treasurer  
Mr. Robert Firek, Borough Manager  
Chief Tony Cortazzo

## **APPROVAL OF MEETING MINUTES**

Mrs. Conley asked for the following approval of Council Meeting Minutes:

**M-1**      *Mr. Egger made a motion to approve the Agenda Meeting Minutes of July 13, 2021; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

**M-2**      *Mr. Egger made a motion to approve the Regular Meeting Minutes of July 20, 2021; second by Mr. Behers. Upon vote, motion passed with 1 abstain from Mrs. Maiden.*

Mrs. Conley asked if there were any corrections or additions on the motion. There were none.

## **AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP**

Mrs. Conley asked the audience if they would like to address Council on anything that is on the agenda. If so, they should come forward and state their name and address for the record. No one asked to speak.

## **ENGINEER'S REPORT**

Mr. Stanton previously submitted the Monthly Engineers Report to Council at the Agenda meeting and had summarized the activity for the month. Mr. Stanton asked for the following motions:

# REGULAR MEETING MINUTES OF AUGUST 17, 2021

---

**M-3** *Mr. Scott made Motion to Adopt the Public Portion of the Sanitary Sewers per the recorded plan at Crossroads Tower II per the recommendation of the Borough Engineer; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were None.

**M-4** *Mr. Scott made a Motion to approve Partial Payment No. 1 in the amount of \$51,428.07, to A. Liberoni, Inc. for Contract No. 21-R01 (2021 General Fund, Roadway and Storm Sewer Project) per the recommendation of the Borough Engineer.; second by Mr. Hurka. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were None.

**M-5** *Mr. Scott made a motion to approve Partial Payment No. 1 in the amount of \$22,972.30, to A. Liberoni, Inc. for Contract No. 21-R02 (2021 Liquid Fuels Project) per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were None.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

## **SOLICITOR'S REPORT**

Mr. Robb provided his report to Council at the last meeting. He said their office is working on some legal clearances for the demolitions in relation to the SHACOG CDBG Grant Program. They are in a position to work along with the Code Office to get the notices out in the next few days. He would like to request Council to have a Public Hearing to review this information prior to the September meeting. Mr. Firek acknowledged that a legal advertisement will be done for the public hearing.

Mrs. Conley asked if anyone had any questions for Mr. Robb. None were asked.

## **MAYOR'S REPORT**

The mayor provided information from the Police Monthly Activity Report for July 2021:

Calls to Police from 911: 874  
Fees Collected for June 2021: \$311.50  
Arrest totals: 41  
Citations/Tags: 31

The Chief had two items for Council this evening with the first asking if Council had any questions about the survey's the Department has sent out to those who have had dealings with the Police Department. If there are any, he will do his best to answer.

# REGULAR MEETING MINUTES OF AUGUST 17, 2021

---

Also, training was completed with the cooperation of BEMS for the last eight officers needing Swift Water Rescue Training.

Mrs. Conley asked if there were any questions on the Mayor's report. None were asked.

## ADMINISTRATION

Mr. Firek reviewed his monthly report with Council at last week's meeting and had 1 item to add to the report.

He received an email from PennDOT asking to renew our Winter Maintenance Agreement that is a 5-year agreement that is expiring. They ask that the agreement be approved by September 14, 2021 so this was added for approval after last weeks meeting.

Mr. Firek had the following motions tonight for Council's consideration:

**M-6** *Mr. Scott made a Motion Adopt **Ordinance No. 917** updating certain provisions of the Baldwin Police Pension Plan to mirror the Current Collective Bargaining Agreement; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were None.

**M-7** *Mr. Scott made a Motion Adopt **Resolution No. 2021-08-09** Adopting ALCOSAN's Revised Pre-Treatment Requirements as noted in its Resolution No. 2021-04-01; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were None.

**M-8** *Mr. Scott made a Motion to Advertise for Elm Leaf Park Ph. III Project; second by Mr. Hurka. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. Mr. Egger asked Mr. Firek what is included in Phase III. Mr. Firek provided a very detailed description of what is planned for the Phase III Project.

**M-9** *Mr. Scott made Motion to adopt **Resolution No. 2021-08-10** Authorizing the President of Council to sign a Winter Maintenance Agreement with PennDOT for a five-year period; second by Mr. Hurka. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were None.

# REGULAR MEETING MINUTES OF AUGUST 17, 2021

---

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

## FINANCE

Mr. Hurka said the Monthly Revenue and Expenditure Reports were provided to Council the previous week. He asked Council to consider the following motions:

**M-10** *Mr. Hurka made a motion to accept the Treasurer's Report for July 2021; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

**M-11** *Mr. Hurka made a Motion to Ratify Bills in the Amount of \$617,646.82 and approve bills in the amount of \$158,610.39 for a total of \$776,257.21; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mr. Hurka or discussion on this motion.

**M-12** *Mr. Hurka made a Motion to Approve the Mid-Year Budget; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

## PUBLIC WORKS

Mrs. Boyer reported the activities by Public Works for the month of July.

Mrs. Conley asked if anyone had any questions for Mrs. Boyer. None were asked.

Mr. Lubin provided the following updates for Council:

He would like to thank the Police Department for their help in finding who is responsible for a vandalism incident at Colewood Park. Parents of those who were responsible for the vandalism have agreed to provide restitution to repair the damage.

Mr. Lubin provided updates on the following:

- Utility work, pool operations, SHACOG Advisory Committee Meeting information, the Eagle Scout Project, DPW summer help, COSTARS Salt Agreement and the 2021 Road Program updates.

Mr. Scott asked if there were any increases in salt prices for this year. Mr. Lubin explained SHACOG pricing did not have any and no updates as of yet for COSTARS.

## PARKS AND RECREATION

Mrs. Maiden provided the Monthly Blanket List for the month and asked Council for the following motion:

# REGULAR MEETING MINUTES OF AUGUST 17, 2021

---

**M-13** *Mrs. Maiden asked for the approval of the August 2021 Blanket Approval list; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

Mrs. Conley asked if anyone had any questions for Mrs. Maiden. Mrs. Conley asked Mr. Firek how late in the year do we accept reservations for the Elm Leaf Park Pavilion. He explained they are available only until the end of September. Public Works then begins to prepare the park for the winter.

## **ZONING & PLANNING**

Mr. Egger provided his Monthly report last week to Council:

The Zoning Hearing Board have a meeting scheduled on Thursday, August 19, 2021 at 7:30 pm.

Mrs. Conley asked if there were any questions for Mr. Egger. Mrs. Conley asked who are currently doing our inspections in the Code Office. She if it was the two Code Officers, Bob Fischer the Planning and Zoning Officer and MDIA our 3<sup>rd</sup> Party doing inspections. Mr. Firek explained our 3<sup>rd</sup> Party does not do inspections. They only do some commercial inspections for a development comparable to that of a large commercial project like the new Paynter School Project.

## **PUBLIC SAFETY**

Mr. Behers read the following Activity Reports for BEMS and the Volunteer Fire Departments with the following calls/incidents and response times:

	Calls/Incidents:	Avg. Response Time:
BEMS	268	6.7 minutes
OPTION Fire	42	6.4 minutes
Baldwin #105		minutes
SBVFC	30	7.7 minutes

Mrs. Conley asked if anyone had any questions for Mr. Behers. No questions were asked.

## **PERSONNEL**

Mr. Scott had a few motions for Council consideration:

**M-14** *Mr. Scott asked for a Motion to Approve a Disability Pension Request from Officer Michael Snider; second by Mr. Hurka. Upon vote, motion passed.*

# REGULAR MEETING MINUTES OF AUGUST 17, 2021

---

Mrs. Conley asked if there were any questions or discussion on this motion. There were None.

**M-15** *Mr. Scott asked for a Motion to Appoint Officer John Prilla to the position of Narcotics Officer effective August 20, 2021; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

**M-16** *Mr. Scott asked for Motion to Approve the appointment of Suzanne Fleszar to the Civil Service Commission as an Alternate Member with a term to expire September 1, 2027 (6 Year Term); second by Mr. Hurka. Upon vote, motion Passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. There were none.

Mrs. Conley asked if there were any questions for Mr. Scott. No one asked any questions or comments.

## **AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP**

No one approached the podium.

## **NEW BUSINESS**

**M-17** *Mr. Egger made the motion to adjourn; second by Mrs. Boyer. Upon vote, motion passed.*

Respectively submitted,  
BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager