

MINUTES TO REGULAR MEETING OF AUGUST 18, 2020

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, August 18, 2020

The invocation was done by Mayor Depretis and the following Council and staff answered to roll call:

Mrs. Denise Maiden
Mr. Francis Scott
Mrs. Patty Boyer
Mr. Chad Hurka
Mr. James Behers
Mr. John Egger, Vice-President
Mrs. Marianne Conley, President
Mr. David Depretis, Mayor
Mr. Jason Stanton, Engineer
Mrs. Ashley Wagner, Solicitor
Chief Tony Cortazzo
Mr. Robert Firek, Borough Manager

APPROVAL OF MEETING MINUTES

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Egger made a motion to approve the Agenda Meeting Minutes of July 14, 2020; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any corrections or additions on these motions. None were asked

M-2 *Mr. Egger made a motion to approve the Regular Meeting Minutes of July 21, 2020; second by Mrs. Maiden. Upon vote, motion passed. Mr. Scott – abstain.*

Mrs. Conley asked if there were any corrections or additions on these motions. Mr. Scott said he would like to abstain from this motion, as he was not present.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. If so, they should come forward and state their name and address for the record.

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No one approached for comments.

ENGINEER'S REPORT

Mr. Stanton noted that his Monthly Engineers report was submitted to Council and summarized their activity for the month.

M-3 *Mr. Scott made a motion to approve Partial Payment No. 6 in the amount of \$75,510.12, to A. Liberoni, Inc. for Contract No. 19-R01 (2019 Roadway and Storm Sewer Project) per the recommendation of the Borough Engineer; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or corrections on this motion. None were asked.

M-4 *Mr. Scott made a motion to approve the Bond Reduction No. 1 for Crossroads Tower II from \$674,612.40 to \$67,578.40 for a total amount of \$607,034.00 per the recommendation of the Borough Engineer; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or corrections on this motion. None were asked.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner provided her report to Council at the last meeting and had one item to discuss with Council.

Mrs. Wagner said she was asked by Council what is necessary to form a Community Events Committee. Mrs. Wagner stated that a resolution would be needed, no advertisement or public notice is necessary. It could be a combination of volunteers and Council to participate as long as it would not be considered a quorum. It could be placed on the website for advertisement and/or posting flyers for consideration.

Mrs. Conley asked if anyone had any questions for the Solicitor. Mr. Egger had a few questions.

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He asked what are the next steps on the Quality of Life Ordinance. Mrs. Wagner said Mr. Firek was going to look into what we currently spend compared to the cost that this new ordinance would possibly incur. She reached out to the magistrate and he suggested for her to discuss it with ALOM and also the body that oversees the district magistrates to get information from all governing bodies that would be involved. She will continue to keep Council updated.

Mr. Egger asked if they could impose a Fire Tax, but with stipulations (term of years, etc.). Mrs. Wagner said she has not seen this done; however, she would like to research this further and will let Council know at the next meeting.

Mrs. Conley asked if there were any further questions for Mrs. Wagner. None were asked.

MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity Report for July 2020:

- Report of calls were 557
- Calls given to police from 911 were 719
- Fees collected in July were \$183

Chief Cortazzo announced that two weeks ago the Police Department successfully received their reaccreditation for CALEA and PLEAC. This is a four-year accreditation good through 2024. Members of the department, from top to bottom, had an active role in receiving these accreditations.

He would like to give a public thanks to Deputy police Chief, Keith Hagan, who is the accreditation manager and has put in countless hours for the department. In the last year and a half, the Deputy Chief has successfully navigated two remote assessment, two onsite assessments and two defenses of CALEA and PLEAC. He deserves a great deal of thanks.

Mrs. Conley said thank you and were very proud of that as well.

Mrs. Conley asked if anyone had any questions for the Mayor or the Chief. None were asked.

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ADMINISTRATION

Mr. Firek reviewed his monthly report with Council at the last meeting. Mr. Firek had nothing additional from that report provided to Council and asked for the following motions for Council's consideration:

M-5 *Mr. Egger made a motion to approve Partial Payment No. 5 in the amount of \$31,273.17 to A. Liberoni, Inc. for Contract No.19-01 (Elm Leaf Park Ph. II) per the recommendation of the Borough Manager; second by Mr. Scott. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

M-6 *Mr. Scott made a motion to Adopt Resolution No. 2020-08-14 for DUI Enforcement Grant Program application; second by Mr. Behers. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

Mr. Egger would like to say how nice Phase II of the Elm Leaf Park behind the Municipal building looks and the many compliments he receives. Mr. Firek gave his thanks and said Mr. Randy Lubin, Municipal Services Manager, played a large role in this phase.

FINANCE

Mr. Hurka previously provided the Monthly Revenue and Expenditure Reports with Council the previous week. He has nothing additional to add to the report and asked Council to consider the following motions:

M-7 *Mr. Hurka made a motion to accept the Treasurer's Report for July 2020; second by Mr. Scott. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

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M-8 *Mr. Hurka made a motion to Ratify Bills in the Amount of \$746,402.09 and approve bills in the amount of \$851,370.97 for a total of \$1,597,773.06; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion on this motion. None were asked.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer provided her report of the current activities for Public Works listed on the monthly report provided to Council.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

MUNICIPAL SERVICES MANAGER

Mr. Lubin said thank you for the compliments on Elm Leaf Phase II with only a few items to review from his monthly report for Council:

Elm Leaf Park Phase II:

- Only a small number of items needing completed: fencing, final restoration includes topsoil, seed, vegetation and thermoplastic linestriping to be completed sometime in September.

Colewood Park:

- Beginning with site preparation today for the restroom facility.

2019 Road Program:

- McKee is completed with a few small punchlist items to complete (driveway and concrete pad issue).

SHACOG:

- The CDBG Year 47 pre-application timeline for structure demolitions.
Mr. Firek also had comments that he discussed with Council on this issue.

TRAISR:

- (*ongoing*) LSSE working remotely, but continues to address updates and add revised templates when possible

DLCO-LED:

- Lighting grant-review, identified, and listed poles along main roadways for LED program

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2020 Road Program:

- Work started for the year and currently milling is on going. Work has started, and resident notifications are being distributed, and temporary no parking signs are being put up.

PAW Paving Restoration:

- Resident notifications are being distributed by A. Folino/ Contractor.

Recycling bin “rollout”:

- Completed. Various requests being tracked and re solved as needed; positive responses.

LR 30:

- Final punch list and Gardenville area mostly complete

Mrs. Conley asked if there were any questions for Mr. Lubin.

Mr. Egger asked if any pictures were taken before and after of the new park, to place this in the IN-Community magazine. Mr. Firek also agreed this was a good idea and would like to also place these on our website.

PARKS AND RECREATION

Mrs. Maiden asked for the following motion:

M-9 *Mrs. Maiden made the motion to approve the August 2020 Blanket list; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Maiden explained a member of the community asked for permission to purchase a commemorative bench in Elm Leaf Park for his father who was a longtime member of the Baldwin Horseshoe League. Mr. Firek explained new benches with concrete bases were just installed at the park and a commemorative plaque could be placed on a bench as a solution.

Also, Mrs. Maiden asked Council for any comments regarding a Community Events committee. Mrs. Wagner explained they would need a resolution to officially form this committee. Mrs. Wagner will have a draft resolution for discussion at the next meeting.

Mrs. Conley asked if there were any questions for Mrs. Maiden. None were asked.

ZONING & PLANNING

Mr. Egger provided the following updates to Council:

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The Planning Commission met August 10, 2020 to discuss the Rt. 51 Overlay District.

The Zoning Hearing Board will meet August 20, 2020.

Mr. Egger provided reviewed the Monthly Inspection Report to Council:

July 2020: 87 permits issued
YTD issued: 318
July fees: \$9,781.50
Year Total: \$46,166.57
July 2019: \$7,332.52

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

PUBLIC SAFETY

Mr. Behers read the following Activity Reports for BEMS and the Volunteer Fire Departments with the following calls/incidents and response times:

	Calls/Incidents:	Avg. Response Time:
• BEMS	254	7.3 minutes
• OPTION Fire	32	7.32 minutes
• SBVFC	12	7.12 minutes
• Baldwin #105	44	9.2 minutes

Brian McCaffery, Asst. Chief of BEMS explained Baldwin Emergency Medical Service achieved the 2020 The American Heart Association Mission: Lifeline® EMS Gold Plus Level Recognition Award. This award is based upon the level of care delivered in 2019.

Council offered their congratulations to BEMS.

Mrs. Conley asked if anyone had any questions. None were asked.

PERSONNEL

Mr. Scott asked Council for the following motion:

M-10 *Mr. Scott made a motion to approve Paul J. Montini to the Library Board for a term which ends December 31, 2021. This will be filling the vacated seat which ended December 31, 2019; second by Mr. Egger. Upon vote, motion passed.*

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Mrs. Conley asked if there were any questions or discussion. None were asked.

NEW BUSINESS

Mrs. Conley asked if anyone had any items under new business.

Mr. Egger said there is a small committee that was planning a music festival behind the borough building September 12th & 19th. Due to the COVID-19 Outdoor safety requirements, instead of the gathering behind the building, they will use a pick-up truck and driver to drive them around.

AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

No one approached Council with any questions.

Mrs. Conley asked for a motion to adjourn to executive session to discuss personnel issues and legal matters:

M-11 *Mrs. Maiden made the motion to go into executive session; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager