

AGENDA MEETING MINUTES OF SEPTEMBER 14, 2021

The Agenda Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, September 14, 2021.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mr. Francis Scott

Mrs. Patty Boyer

Mr. Chad Hurka

Mrs. Denise Maiden

Mr. James Behers

Mr. John Egger - Vice-President- absent

Mrs. Marianne Conley - President

Mr. David Depretis - Mayor

Mr. Jason Stanton – Engineer

Mr. Gavin Robb – Solicitor

Mr. Robert T. Firek - Borough Manager

Chief Tony Cortazzo

AUDIENCE AGENDA: Agenda Items only – Only 5 MINUTES PER SPEAKER OR GROUP: There were none.

ENGINEER’S REPORT

Mr. Stanton reviewed the monthly report dated September 10, 2021 summarizing activity since the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

Sanitary Sewer System (PHA):

- PHA meeting held on July 20, 2021:
- LR-30 Post-Construction Findings: PowerPoint presentation by Mr. Stanton
 - Post-construction sanitary sewer findings of LR-30 Source Flow Reduction efforts. Preview of the Phase 2 COA that was issued in August for the ALCOSAN service area. Performance of the Colewood Interceptor and Tank during remnants of Hurricane Ida August 31 & Sep. 1st.

Public Works: General MS4 Activity:

- Annual Report is complete and will be filed with the PaDEP by the end of the month. Staff Training scheduled for week of September 20th. Annual testing completed and the DEP remote audit has been done. End report will be submitted after training is done this week.

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Permitting:

- Is underway with the conservation district with the MS4 Pollution Reduction Projects.

2021 Road Improvement Program:

- Two payment requests will be on the agenda next week to include Payment request on the GF and LF Road Program

CDBG Year 47 Demolition Contract:

- A public hearing for 3 properties scheduled for demolition will be on next week's agenda.

Developments/Planning Related Items:

- **Paynter Elementary School** – The only outstanding item is the Wall Design which was recently submitted for review.
- **Crossroads Towers** - PaDEP Planning Module approval letter issued August 18, 2021 as the last remaining item.
- **Ferry Electric**- Received a 60-day time extension to address remaining land development comments including the railroad crossing utility license.
- **Route 51 Streetscape Enhancement Overlay District** –Pending Planning Commission recommendation from the September 3, 2021 meeting.

Mr. Firek provided updates from the Planning Commission Meeting since Mr. Egger was not available at tonight's meeting. All items were addressed including the County's previous comments. Emily Palmer, of LSSE will submit the revised comments to the County. These updates may be on the agenda for review at the October meeting.

Mrs. Conley asked if there were any questions for Mr. Stanton. None were asked.

SOLICITOR'S REPORT

Mr. Gavin Robb does not have any items to review with Council but will have a few items to discuss with Council in executive session.

Mrs. Conley asked if there were any additional questions for the Solicitor. None were asked.

MAYOR'S REPORT

Mayor Depretis will give his monthly report next week.

Mrs. Conley asked the Chief if he had anything to report for tonight's meeting.

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The Chief had one item to discuss with Council. In anticipation of the next retirement from the department, expected the 1st week of January 2022, he would ask permission from Council to go back to the existing Civil Service List from last November, take the top candidates, and begin conducting background checks.

Mr. Robb explained a simple head nod would suffice from Council for the Chief to move forward in his request. Council provided this approval for the Chief.

Mrs. Conley asked if there were any questions for the Mayor or the Chief. None were asked.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review. There were a few updates to provide to Council:

Elm Leaf Park Ph. III

- Bids will be opened September 16th and a bid report will be provided to council for a consideration of award at the September 21st Council Meeting and construction to begin potentially by mid-November.

Paynter Elementary School:

- The demolition is completed with the exception of the removal of the floor slab. The delay is due to the contractor performing clean up the unfinished mess left by the demo contractor.

Phase II COA Agreement:

- Mr. Firek was provided The Phase II Consent Orders September 8th. A discussion with Council will include the agreement received from the ACHD last week. Mr. Firek will review all details of the agreement prior to the required October 31st deadline for execution of the agreement.

Demo CD Year 47 Legal Clearances:

- This was advertised for next week's meeting for the Public Hearing for the demolition of 3 structures. All the notifications were sent out to existing owners. The Public Hearing will take place September 21st at 7:30 pm.

Budget Meetings:

- Mr. Firek discussed with Council the need for budget meetings and the required advertisements. He explained The Borough's primary advertising is through the South Hills Record (SHR) and secondary with the Post-Gazette (PPG). In PA, all municipalities are only permitted to use paper for Legal Advertising in lieu of on-line or digitally. The South Hills Record is down to 1 edition a month and the PPG only 2 days a week. Therefore, advertising for the Borough is very challenging due to the limited print editions and space.

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- Mr. Firek discussed advertisement difficulties and possibly drafting a letter to the local legislatures to include all of Council's signatures asking to consider changing advertising laws and to have the ability to advertise digitally.

ProChamps Agreement Renewal:

- This is the Company that registers and collects the fees of all the Vacant Properties in the Borough with no cost to Borough. Mr. Firek updated Council on the amount collected with the need to renew this agreement for another year as the current one is expiring.

Library Board:

- Jenny Worley, Director of the Baldwin Borough Public Library has resigned. Mr. Firek explained how he expressed his gratitude and appreciation for her commitment to the Baldwin Library and community. Mr. Firek, on behalf of Baldwin Borough, is sad to see her go and wishes her well. Paul Hayhurst, Treasurer of the Library Board, asked to post the opening on the website and social media.

Ferry Electric:

- They have asked the Borough for a 60-day extension due to the difficulties faced from COVID. This will be listed on the agenda next week for consideration.

Mr. Firek recently received a call from the Urban Redevelopment Authority (URA) for parcels in Hays Woods/ 40 Acres that are located Baldwin Borough asking if the Borough would be interested in purchasing any of these parcels. Mr. Firek will place this on the agenda at the next meeting.

Mrs. Conley asked if there were any additional questions for Mr. Firek. None were asked.

FINANCE

Mr. Hurka said he will provide his report at the next meeting.

Mrs. Conley asked if there were any questions for Mr. Hurka. None were asked.

PUBLIC WORKS

Mrs. Boyer said she will provide her report at the next meeting.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

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MUNICIPAL SERVICES MANAGER

Mr. Lubin would like to provide a few updates to Council:

2021 Road Program Update:

- Completed milling and binder on several streets. Partial Payment No. 2 was recently submitted and is under review. Currently working on storm pipe installations.

Colewood Park:

- Met with Soccer Assoc (Daria DiGorio) about new Pod Storage location.

MS4:

- Discussed previously on Mr. Stanton's report.

Utility Work and Projects (gas, water, electric etc.):

- A lot of utility work on the south end of the Borough and paving has been completed by PAW, this is the area around Grace St. up to Leland Center.

SHACOG and PW Advisory Committee:

- Winter maintenance and possible salt shortage discussed due to a salt mine closure.

Misc. Item Updates:

- Due to the various chip issues for vehicles, recommendations are to place orders now as to avoid lengthy delays.
- Sanda Park Eagle Scout Project - is almost complete with benches recently installed with the last item being a picnic table.
- Shade Tree Commission held a meeting in August to discuss grant applications for now and in 2022.

Mrs. Conley asked if there were any questions for Mr. Lubin. No questions were asked.

PARKS AND RECREATION

Mrs. Maiden will provide her report at the next meeting.

Mrs. Conley asked if anyone had any questions for Mrs. Maiden. None were asked.

ZONING AND PLANNING

Mr. Firek said Mr. Egger will provide his Monthly report to Council at the next meeting

The Planning Commission held their meeting on September 13, 2021 at 7:30 pm.

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The Zoning Hearing Board is scheduled for a meeting on September 16, 2021 at 7:30pm.

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

PUBLIC SAFETY

Mr. Behers provided copies of the monthly activity reports for Council and provided the following details:

BEMS:	298	calls	7.0	minute- average response time
SBVF:	18	incidents	5.4	minute -average response time
Option VFC:	38	incidents	6.11	minute- average response time
Baldwin 105:	37	incidents	9.0	minute- average response time

Mrs. Conley asked if there were any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott did not have any items to report to Council. He does have a few items for executive session.

Mrs. Conley asked if there were any questions for Mr. Scott. None were asked

NEW BUSINESS

Mrs. Conley asked if there was any additional new business. No new business.

AUDIENCE AGENDA: Any issue pertaining to Borough Business. 5 MINUTES PER SPEAKER OR GROUP.

Randy Ferraro of 118 Green Glen Dr. spoke about concerns with the recent road work done on Green Glen Dr. and if they would be returning to repair these issues and a possible timeline for when the road will be completed.

Mr. Lubin explained the road program has an 18 Mos. Performance and Maintenance Bond and accordingly the contractor is responsible for anything they determine needs to be addressed from the closing of the contract.

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M-1 *Mr. Hurka made the motion to go into executive session to discuss personnel and legal matters; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek,
Borough Manager