

**Borough of Baldwin**  
**Occupancy Inspection Checklist**

Property Address: \_\_\_\_\_

Description of Property: \_\_\_\_\_ : Single Family Dwelling \_\_\_\_\_ : Duplex \_\_\_\_\_ : Other- Explain \_\_\_\_\_

ITEM	P	F	N/A	ITEM	P	F	N/A
<b>Kitchen</b>							
Sink-working condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Electric</b>			
Hot water pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No temporary wiring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cold Water Pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electric panel in good working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical receptacles (G.F.I.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No visible bare or faulty wiring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas appliances properly connected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Heating</b>			
Electrical appliances and receptacles properly connected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visible gas/electric connections appear adequate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls, ceilings and floors intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Flue connections vented as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-A Fire Extinguisher (RENTAL)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Stairs/Porches/Decks/Doors</b>			
Smoke alarms-functional (on 1st floor)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Inside/outside stairs functional and structurally safe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Bathroom Upstairs</b>							
Plumbing properly connected and in proper working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visible support and flooding appears sound	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical receptacles (G.F.C.I.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Doors in working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls, ceilings and floors intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Double keylocks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Bathroom Downstairs</b>							
Plumbing properly connected and in proper working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3 stairs or 30 inches needs handrail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical receptacles (G.F.C.I.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Exterior</b>			
Walls, ceilings and floors intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GFCI covered receptacles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Bedrooms</b>							
Smoke detectors in each bedroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Free of debris, garbage materials, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke & carbon monoxide detector in hallway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proper storage of flammable liquids	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke alarms properly functioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sidewalks, driveways, parking areas in proper condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Basement</b>							
GFCI Receptacles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Structure address identified properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garage/Unfinished Basement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Roof and Fundations</b>			
Floors and walls watertight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visible areas appear to be sound	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls and ceiling intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Downspouts and gutters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke/carbon monoxide detector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Swimming Pool</b>			
Furnace & hot water tank-functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Maintained in clean and sanitary condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical G.F.C.I. in laundry area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fence/Barrier not less than 48" above ground level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flue connections in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Self-closing and self-latching gates/doors functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Clean Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Retractable locking ladder-functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Door Garage Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electrical G.F.C.I.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments:</b> _____							

The above items have been visually inspected as a safety function only.

Inspection performed by: \_\_\_\_\_

PASS   
FAIL

Code Enforcement Officer 412-882-9600 ext. 1706

Please contact the inspection personnel listed for a re-inspection of all failed items.