

**Borough of Baldwin**  
**Occupancy Inspection Checklist**

Property Address: \_\_\_\_\_

Description of Property: \_\_\_\_\_ : Single Family Dwelling \_\_\_\_\_ : Duplex \_\_\_\_\_ : Other- Explain \_\_\_\_\_

ITEM	P	F	N/A	ITEM	P	F	N/A
<b><i>Kitchen</i></b>				<b><i>Electric</i></b>			
Sink-working condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No temporary wiring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hot water pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electric panel in good working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cold Water Pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No visible bare or faulty wiring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical receptacles (G.F.I.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b><i>Heating</i></b>			
Gas appliances properly connected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visible gas/electric connections appear adequate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical appliances and receptacles properly connected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Flue connections vented as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls, ceilings and floors intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b><i>Stairs/Porches/Decks/Doors</i></b>			
1-A Fire Extinguisher (RENTAL)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Inside/outside stairs functional and structurally safe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke alarms-functional (on 1st floor)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visible support and flooring appears sound	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b><i>Bathroom Upstairs</i></b>				Doors in working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing properly connected and in proper working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Double keylocks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical receptacles (G.F.C.I.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3 stairs or 30 inches needs handrail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls, ceilings and floors intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b><i>Exterior</i></b>			
<b><i>Bathroom Downstairs</i></b>				GFCI covered receptacles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing properly connected and in proper working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Free of debris, garbage materials, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical receptacles (G.F.C.I.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proper storage of flammable liquids	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls, ceilings and floors intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sidewalks, driveways, parking areas in proper condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b><i>Bedrooms</i></b>				Structure address identified properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke detectors in each bedroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b><i>Roof and Foundations</i></b>			
Smoke & carbon monoxide detector in hallway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visible areas appear to be sound	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke alarms properly functioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Downspouts and gutters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b><i>Basement</i></b>				<b><i>Swimming Pool</i></b>			
GFCI Receptacles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Maintained in clean and sanitary condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garage/Unfinished Basement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fence/Barrier not less than 48" above ground level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floors and walls watertight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Self-closing and self-latching gates/doors functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls and ceiling intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Retractable locking ladder-functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke/carbon monoxide detector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electrical G.F.C.I.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnace & hot water tank-functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Electrical G.F.C.I. in laundry area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Flue connections in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
General Clean Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Fire Door Garage Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Comments: \_\_\_\_\_

The above items have been visually inspected as a safety function only.

Inspection performed by: \_\_\_\_\_

Code Enforcement Officer 412-882-9600 ext. 1706

Please contact the inspection personnel listed for a re-inspection of all failed items.

PASS ☐  
FAIL ☐