



# SIGN PERMIT APPLICATION

Submission options:

- mail or in person to the Borough Building (3344 Churchview Ave, Pittsburgh, PA 15227)
- scan and email to smatus@baldwinborough.org
- an online fillable version of this form is available at baldwinborough.org

Application is hereby made to the Building Inspector of the Borough of Baldwin for the approval of plans for the construction and installation of an advertising or related sign herein described. All provisions of the building laws and ordinances shall be complied with, whether specified herein or not, including section 168-420 of the Baldwin Borough Zoning Ordinance on signs.

**NOTE:** The applicant must submit survey of property showing proposed location of sign and must submit a detailed drawing of proposed sign. No signs will be permitted upon right-of-way or easements.

Location of Sign: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Cost of Sign: \_\_\_\_\_ Fee: \_\_\_\_\_

Type of Sign to be Erected: \_\_\_\_\_ Size of Sign: \_\_\_\_\_

Material of Sign: \_\_\_\_\_

Height of Sign: From Grade to Bottom of Sign: \_\_\_\_\_ From Grade to Top of Sign: \_\_\_\_\_

Will Sign be Lit? \_\_\_\_\_ Size & Type of Footer for Sign: \_\_\_\_\_

How Will Sign be Supported or Fastened? \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

List Type, Text, & Location of All Existing Signs on This Property

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_  
 \_\_\_\_\_  
 Code Enforcement Officer