



## SITE PLAN REVIEW APPLICATION

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**Baldwin Borough Planning Commission reviews all site plan applications and subdivisions. Eight copies (8) are required for the first review**

1. Plan of property, surveyed by registered surveyor in Pennsylvania.
2. Site Plan must be on a 24 x 36 sheet of paper with a professional architect or engineer's seal.  
- Reports and Supplemental Data
3. Indicate the location of proposed main and any accessory structures in relation to each other and any existing structures.
4. Height and bulk of each structure.
5. Existing and proposed elevations.
6. Proposed traffic circulation
7. Proposed parking and off-street loading  
(Automobile parking stalls 9x20)
8. Provision and nature of other open space on the site
9. Landscaping and screening
10. All proposed and existing: drainage, paving, fencing, walls and enclosures.
11. Display and positioning of any and all signs existing or proposed and lighting.
12. Site Plan must conform to all zoning regulations for the specific district
13. Plan must be in conformance with Storm Water Management Plan  
(Ordinance No. 891, 11/20/2018)
14. Plan must be submitted fourteen (14) days prior to Planning Commission meeting. All Planning Commission meetings are the second Monday of each month.
15. Any fees received by a third party will be charged to the applicant.



## SITE PLAN REVIEW APPLICATION

LOCATION OF PROPERTY \_\_\_\_\_ PLAN \_\_\_\_\_ LOT \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_

NAME OF PROPERTY OWNER (S) \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

ZONING CLASSIFICATION OF PROPERTY \_\_\_\_\_ PROPOSED USE \_\_\_\_\_

STATE PRIOR USE, IF ANY \_\_\_\_\_

PROPOSED CONSTRUCTION \_\_\_\_\_

LIST ANY EXISTING STRUCTURES ON PROPERTY \_\_\_\_\_

A SITE PLAN OF THE PROPERTY DRAWN IN ACCORDANCE WITH CHAPTER 168-42 OF THE ZONING ORDINANCE  
MUST BE SUBMITTED FOURTEEN (14) DAYS PRIOR TO THE PLANNING COMMISSION MEETING (12 COPIES ARE  
REQUIRED)

**APPLICANT MUST COMPLETE THIS SECTION:**

	EXISTING	REQUIRED		COMPLIES YES      NO
LOT SIZE				
LOT WIDTH AT BUILDING LINE				
LOT COVERAGE				
MIN. BUILDING SET BACK				
SIDE YARD AREA				
REAR YARD AREA				
HEIGHT OF BUILDING				
PARKING SPACES (9x20)				
PAVED AREA				
SCREENING				
LANDSCAPING				
ELEVATIONS (BEFORE & AFTER)				
LIGHTING				
STORM WATER DRAINAGE				
EGRESS/INGRESS				



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DATE OF APPLICATION \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

FEE \_\_\_\_\_

BOND \_\_\_\_\_

DATE RECEIVED \_\_\_\_\_

SIGNATURE OF OWNER(S) \_\_\_\_\_

SIGNATURE OF OWNER(S) \_\_\_\_\_

PLANNING COMMISSION REVIEWED \_\_\_\_\_